

# **USER GUIDE**

## **DECEMBER 2023**

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## Welcome to 700Credit!

**700Credit is the leading provider of credit and compliance solutions for the automotive industry. Our products and services have evolved through the years, as we continually collect feedback from our clients around the country. Our singular focus on the automotive industry has allowed us to create solutions that are easy to use and best fit the needs of our dealer clients. Today we have over 21,000 direct dealer clients using our products and services across the US.**

### Credit Reports

We offer access to reports from the leading national credit companies, Experian, Equifax and TransUnion. Credit Reports contain information from credit grantors, courts, and collection agencies regarding the historical loans by the consumer. Credit Reports also include scores (FICO and Vantage), and public records such as judgments, liens, and bankruptcies. They also may include previous employers, addresses and other names used. All 700Credit clients receive their choice of report format, score, and ancillary products.

### Red Flag

A Red Flag summary is provided with each report pulled, to alert you to information that appears to be genuine on the surface but may be questionable. These warning messages focus on high-risk applicants, social security numbers, driver's licenses, and addresses. Currently, there are more than 31 patterns for Red Flag alerts.

### Out of Wallet Questions

Out of Wallet (OOW) questions are available for every applicant processed through the platform. When a Red Flag alert occurs, your dealership must validate the person's identity. OOW questions are available instantly, providing multiple choice questions that would be hard for an identity thief to answer. If the consumer answers most the questions correctly, their identity is verified, and the alert is automatically resolved, allowing you to proceed with the transaction.

### Risk-Based Pricing Notices

Following the National Automobile Dealers Association (NADA) and National Independent Automobile Dealers Association (NIADA) recommendations, our solution uses the Exception Notice option, otherwise known as Model Form B-4 and Model Form B-5, for those instances where a score is not returned on the consumer.

## **Adverse Action Letters**

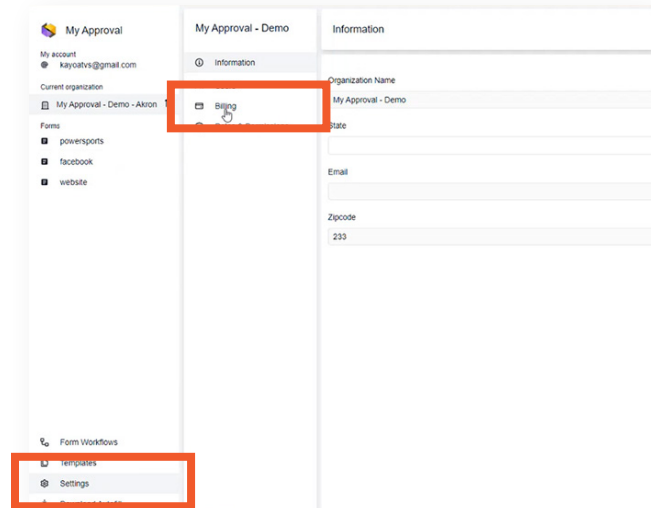
We have developed a base solution that follows industry best practice (and the best liability protection) to help keep you in compliance with federal and state laws and regulations. Our services can be tailored to fit your dealership's interpretation of the law and internal policies.

**My Approval has integrated our credit and soft pull prequalification solution, QuickQualify, into their platform. This brief guide will walk you through the consumer's experience getting prequalified and financed, and a how a dealer can view lead information from within My Approval's platform. If you have any questions, please feel free to reach out to our support desk at (866) 273-3848 or email us at: [support@700Credit.com](mailto:support@700Credit.com).**

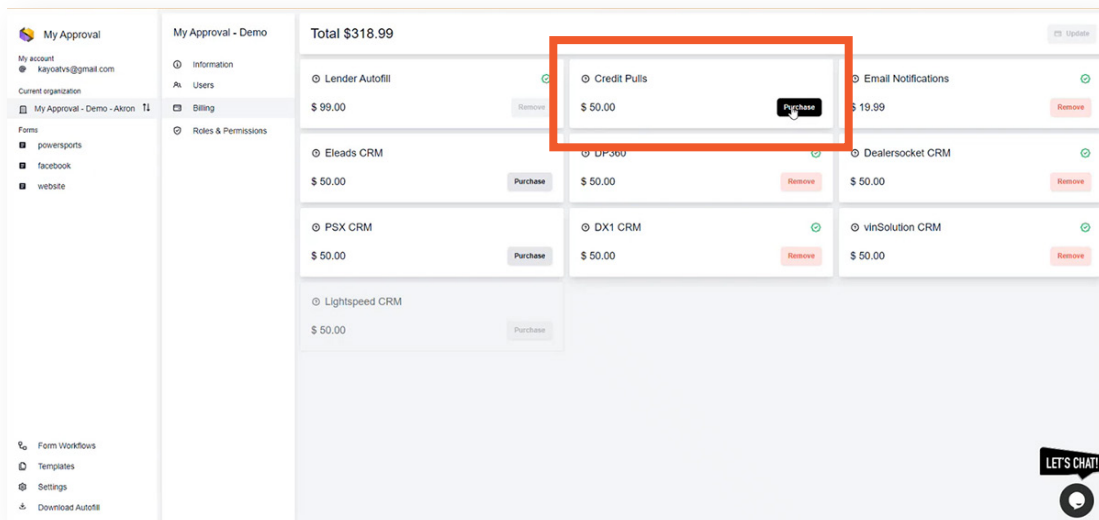
## Enabling 700Credit and Providing Credential

To enable 700Credit products within My Approval, select **"Settings"** in the left-hand navigation panel.

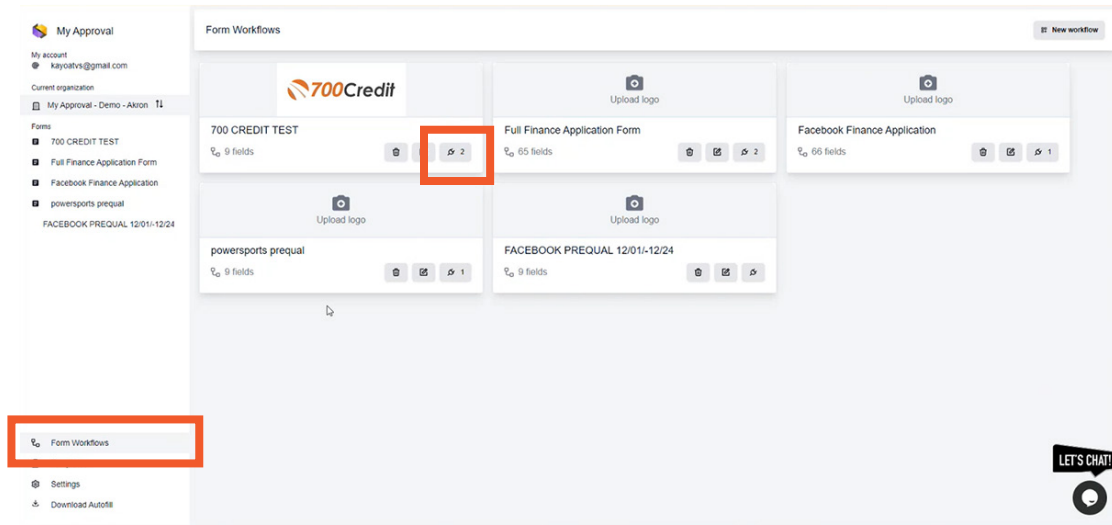
Then, select **"Billing"**.



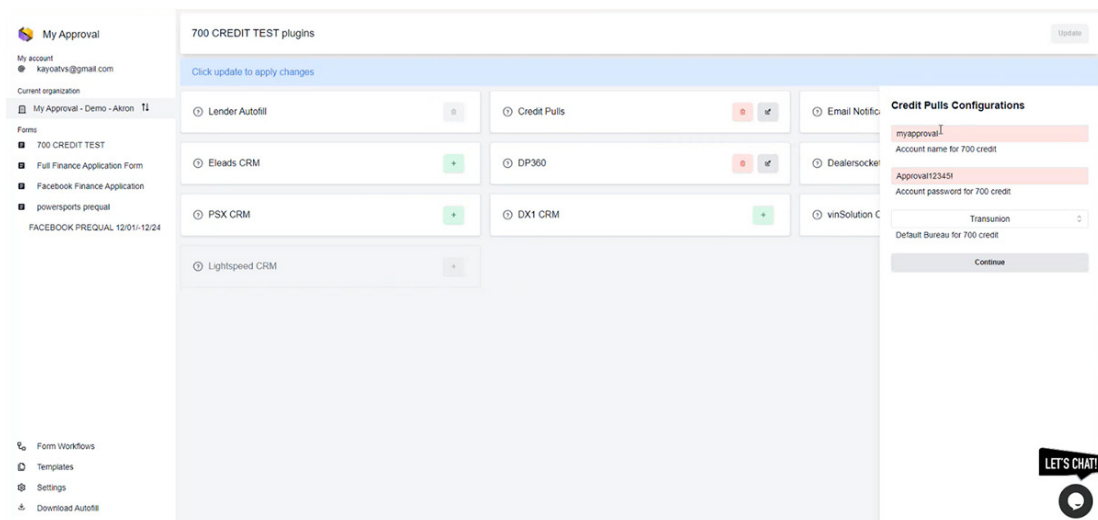
Locate the **"Credit Pulls"** tile and then click **"Purchase"**.



After purchasing 700Credit, dealers must enter the credentials provided to them. Select **“Form Workflows”** in the left-hand navigation panel. Within the 700Credit tile, click the plugin icon.



From the plugin screen, click the grey **“Edit”** icon within **“Credit Pulls”**. A slide out menu will display from the right-hand side, allowing the dealer to enter in their unique 700Credit credentials and select their preferred default bureau.



## Introduction to QuickQualify

**QuickQualify** is a soft pull prequalification solution which places a soft inquiry on the consumer's file, that does not require a consumer's SSN or DoB - only name and address required. For each consumer that fills out the prequalification form and gets preapproved, dealers receive:

- FICO Score
- Available Revolving Credit
- Auto Inquiries last 30 days
- Summary of Auto Trade Lines Including:
  - Current Monthly Payments
  - Current Auto Loan Interest Rates
  - Remaining Balance/Payoff
  - Payment History
  - Months Remaining on Auto Loans

You can use this information to put the consumer in the right vehicle with the right financing, right away!

**QuickQualify Results**

**Result:** Applicant Found      **Score:** 618  
 Powered by EX: FICO AUTO V8

**Consumer Information:**  
 Name: Jane Doe      Email: jdoe@email.com  
 Address: 123 Main St.      Phone: (999)-555-1234  
                  Farmington Hills, MI 48334

**Auto Summary:**  
 Available Revolving Credit: \$1,459.00      Auto Inquiries last 30 days: 0

Auto Trade Line 1				
Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment
17.52785%	\$17,079.00	73 Months	N/A	<b>\$382.00</b>
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:	
81.12%	\$3,224.00	6 Months	NO	
Loan Type:	Trade Status:	Trade Open Date:		
Auto	Open	11/19/2015		

Auto Trade Line 2				
Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment
4.66%	\$16,045.00	61 Months	0	<b>\$296.00</b>
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:	
100%	\$0.00	0 Months	NO	
Loan Type:	Trade Status:	Trade Open Date:		
Auto	Closed	07/21/2011		

**Certificate Status:**  
 Printed By: N/A  
 Confirmed By: N/A
 PRINT NOW


## Credit Report Option

With our QuickQualify platform, dealers have the option of either getting the soft pull prequalification results as shown above, or you can opt to receive a full credit file from all three bureaus: **Equifax**, **TransUnion**, and **Experian**.

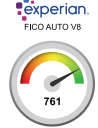
We **STRONGLY** suggest you set up your prequalification bureau to match the bureau and scorecard that matches your credit bureau used in your F&I Office.

**Note:** This report can only be used for information purposes and **CANNOT** be used to fund the deal.


**Score Summary**



**750**



**761**



**780**

**Credit Report**

**700Credit Auto Summary**

Trade:	Account Name	Account #	Status	Date Open	Cur Bal	Orig Amt	Monthly Pay	Miss Reg	700		
									30	60	90
TD BANK N.A.	01080001	09/26/2015	Open	17,079.00	3,224.00	296.00	0	0	0	0	0
CF FINANCIAL	07421069	10/08/2009	Open	3,224.00	3,224.00	382.00	0	0	0	0	0
PNC V LEASING	07690001	03/25/2006	Open	16,045.00	16,045.00	296.00	0	0	0	0	0

**Score Summary**

Score Card	Score	Code	Score Factor Description
FICO Auto V8	750	22	serious delinquency, derogatory public record or collection filed
		13	time since derogatory or late record or collection filed
		18	number of accounts with delinquency
		34	amount owed on delinquent accounts
		19	average age of delinquent accounts
		35	delinquency on bank installment loans
		01	total new accounts reported
		08	presence of non-asset-backed securities on accounts or back of open accounts
		09	ratio of bank revolving balances to credit limit or back of bank revolving account
		05	information
		C	presence of derogatory accounts
		H	recently accessed bank of bank, used for finance accounts
		B	presence of delinquent accounts

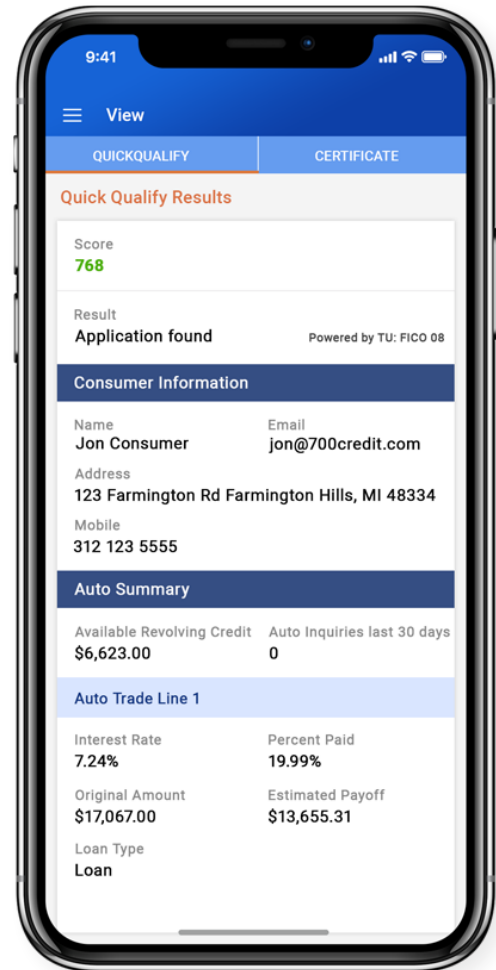
Above is an example of our HTML Credit Report. This image was split for display purposes but will normally provide dealers with a complete, single view.

## QuickMobile App (Dealer Mobile App)

Dealers are also able to receive immediate access to QuickScan lead information through the 700Credit **QuickMobile App**.

Specifically designed for dealers to manage their soft pull leads (*QuickQualify and QuickScan*) from a single, safe platform. It protects your consumer's information with a **secure login screen** and available at anytime on your own mobile or tablet device. .

- Receive **direct mobile notifications** when consumers complete the QuickQualify web form or QuickScan process.
- **Optimize interactions** with your consumers through one-click text response and mobile dialing.
- **Immediate access** to view all applicants and their credit score, credit file information, and QuickScan results.
- **Stay organized** by setting filters to view leads from only a specific period of time.
- **Text or email** the QuickQualify soft pull or QuickScan driver's license authentication forms **directly to the consumer**.



The **700Credit QuickMobile Dealer App** is offered at no charge and can be downloaded from the Apple and Android App Stores by searching for "700Credit" or by scanning the qr codes to the right.

**Note:** Installing the app does require your correct email address or cell phone be setup on your account to verify your user ID.

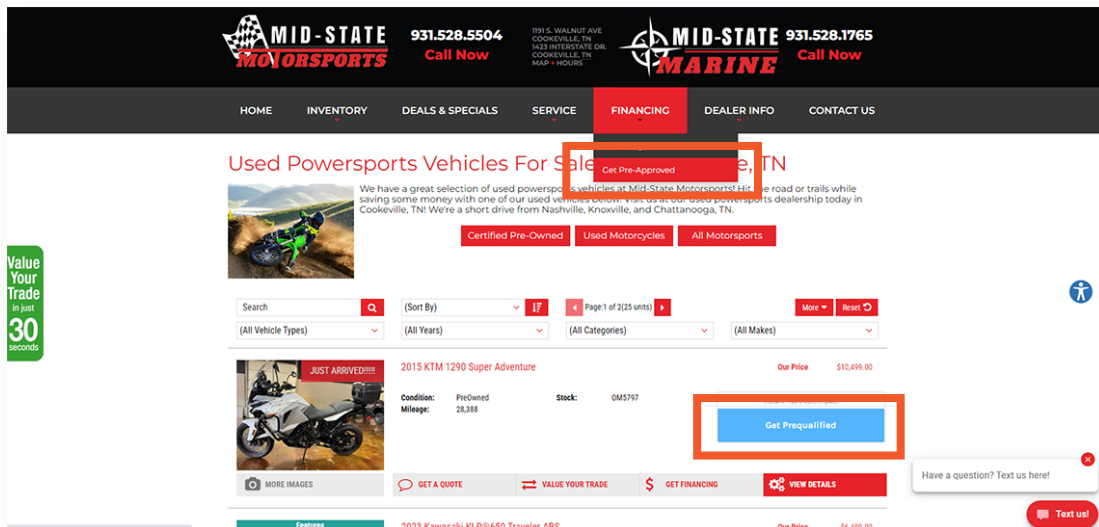
Contact our support team for assistance:  
**(866) 273-3848** or [support@700credit.com](mailto:support@700credit.com).





## Consumer's Experience Getting Prequalified

Starting within a dealership website, locate and select the “**Get Pre-Approved**” menu item or prequalification banner/button. In this example, the dealer has located the prequalification link within their “**Financing**” menu item and on their vehicle detail page (VDP).

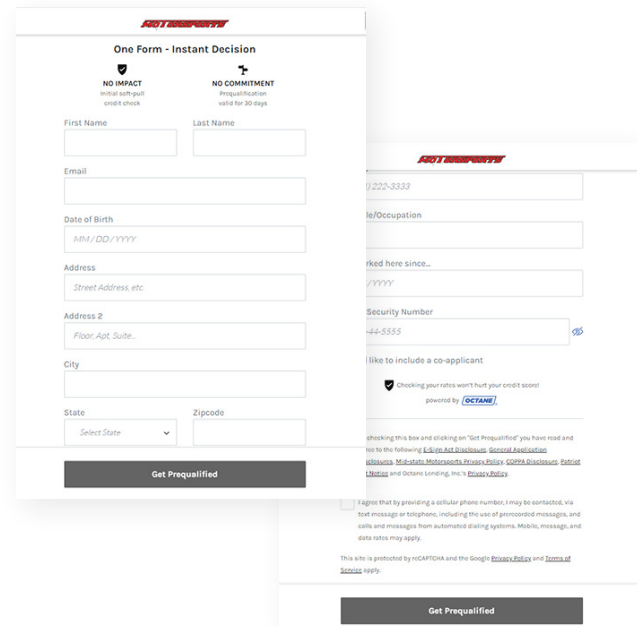


A pop-up window containing the prequalification form will appear. The user will provide the required information, such as first/last name, address, phone number and email.

Once complete, agree to the terms and conditions and click “**Get Prequalified**”.

The user will be presented with a congratulations message letting them know they have been prequalified and a dealer will be reaching out shortly.

**Note:** My Approval provides its dealers the ability to customize the form fields included within their form, so required fields may vary per dealership.



**One Form - Instant Decision**

**NO IMPACT**  
Initial soft pull credit check

**NO COMMITMENT**  
Prequalification valid for 30 days

First Name:

Last Name:

Email:

Date of Birth:

Address:

Address 2:

City:

State:

Zipcode:

1/222-3333

Occupation:

Requested here since...

Security Number:

I like to include a co-applicant

Checking your rates won't hurt your credit score! powered by **OCTANE**

Checking this box and clicking on "Get Prequalified" you have read and see to the following [Credit Act Disclosure](#), [General Application](#), [Mid-State Motorsports Privacy Policy](#), [GDPR Disclosure](#), [Privacy Policy](#) and [Online Lending](#), [MSM Privacy Policy](#)

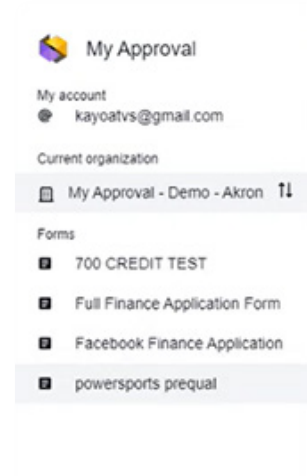
I agree that by providing a cellular phone number, I may be contacted, via text message or telephone, including the use of pre-recorded messages, and calls and messages from automated dialing systems. Mobile, message, and data rates may apply.

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#).

## Understanding My Approval “Forms”

As previously stated, dealers are able to create multiple different customized prequalification (*and financing*) forms with My Approval. With this, each new form a dealer creates is accompanied by a special link (*located in the top-right corner of the dashboard labeled, “Copy Form Link”*) that is used to upload into their website. For example, dealers may opt to use a form with more details required on their website, but then a shorter form for their social media sites.

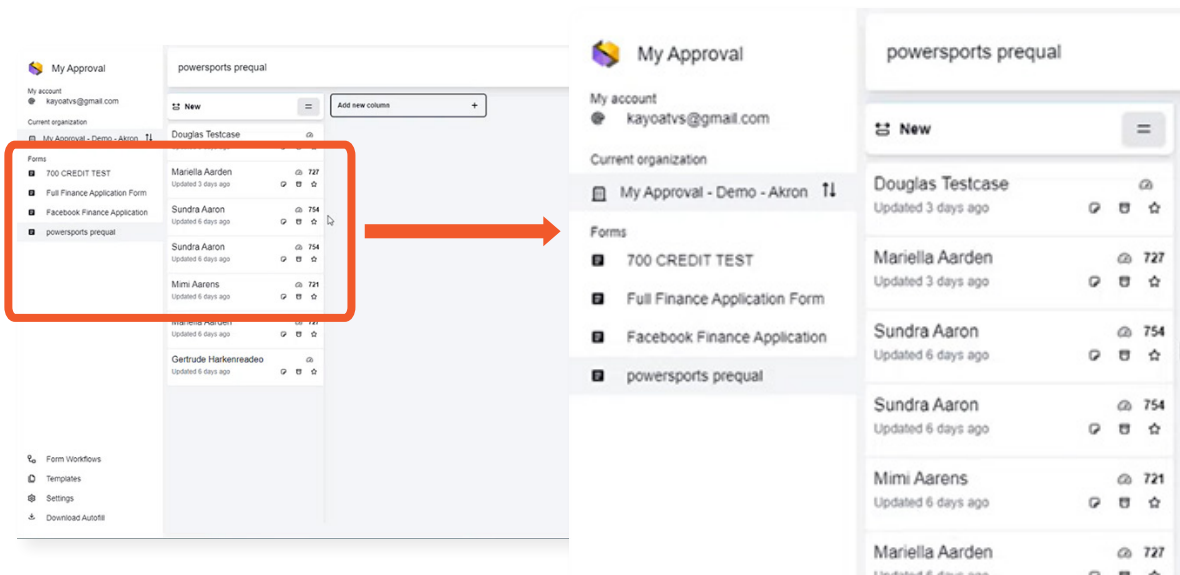
Each time a new form is created, it will appear within the “Forms” list on the left-hand side of the home dashboard. **Example:** The website form is labeled “Website: Prequalification”, while their social media is labeled as “Social: Prequalification”. This allows dealers to segment their leads into categories based on where the lead was submitted, and in return, what kind of information they expect to see.



## Viewing Lead Data

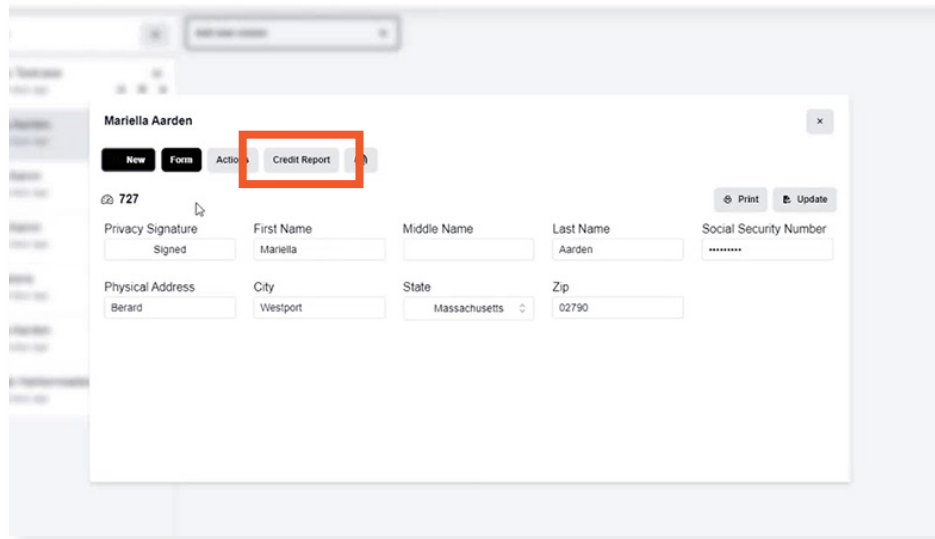
After a consumer has successfully completed a prequalification form, the dealer is instantly notified via a desktop notification and the results are available to view immediately.

To view a prequalification result, locate the specific form name the lead was submitted through, and select the name of the consumer from the segmented list provided. Dealers can see the consumer’s FICO score from this list.



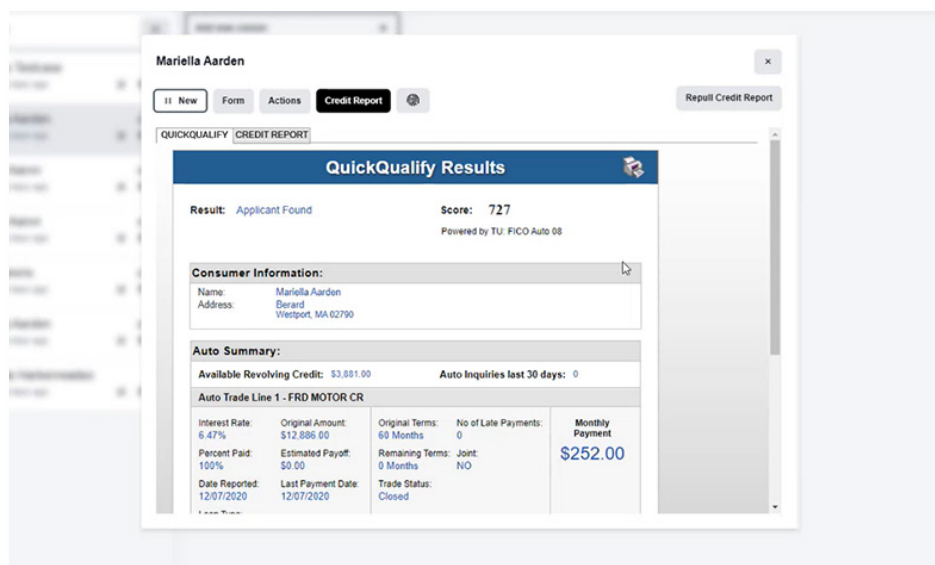
The consumer's profile will appear in a pop-up window. Dealers are given a quick snapshot of their information, including; FICO score, name, social security (*if applicable*) and address.

To view the QuickQuality results, click the **"Credit Report"** button at the top of the profile, as shown below.



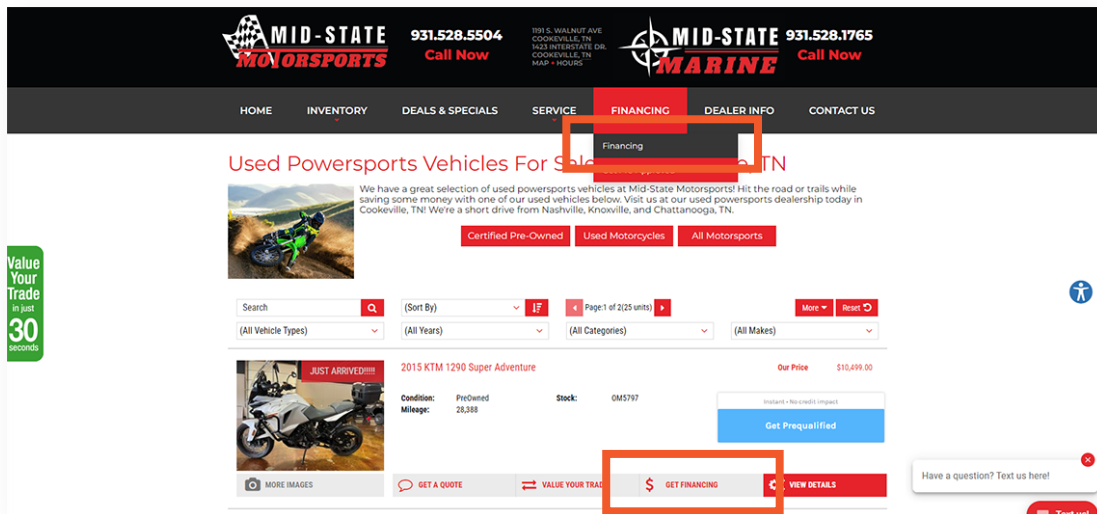
700Credit's QuickQuality results will appear on screen in an iframe. Use the tab **"Credit Report"** at the top of the iframe to view the full credit file, as shown below.

To run another soft pull on the consumer, click the **"Repull Credit Report"** in the top-right corner.

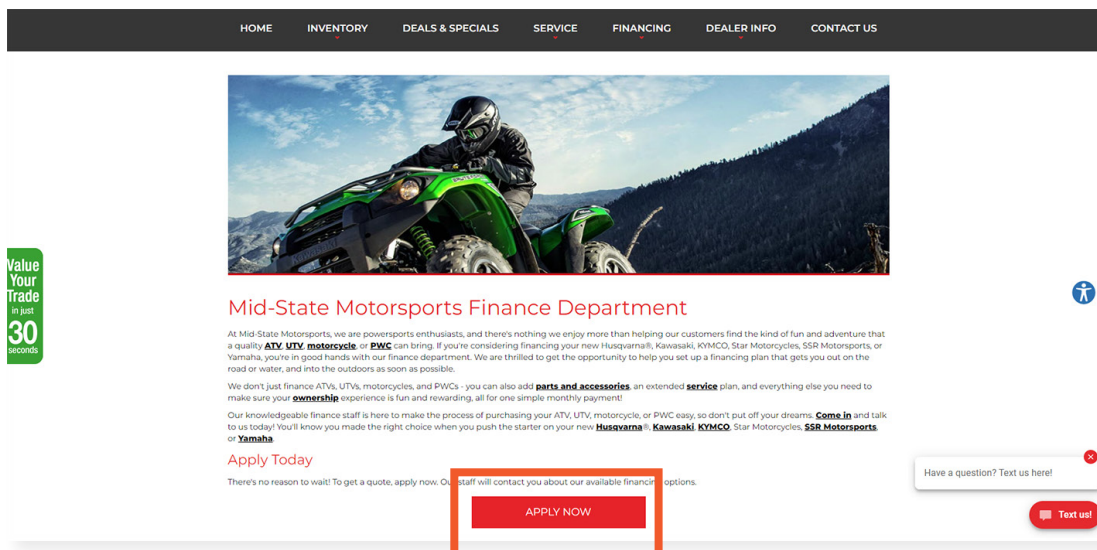


## Consumer's Experience Applying for Financing

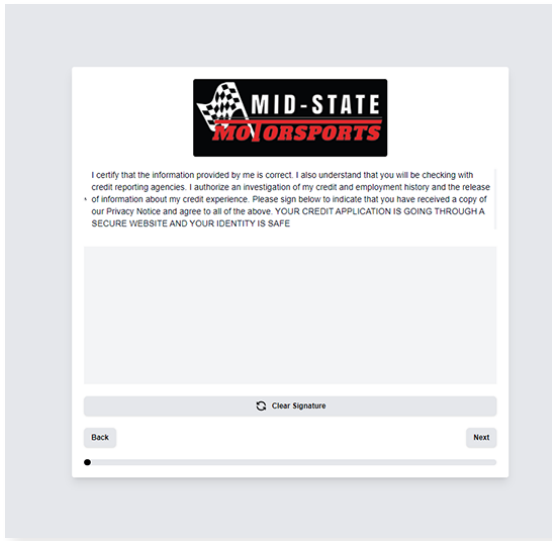
Starting within a dealership website, locate and locate the “**Financing/Get Financing**” menu item or button. In this example, the dealer has located the finance application within their “**Financing**” menu item and on their vehicle detail page (VDP).



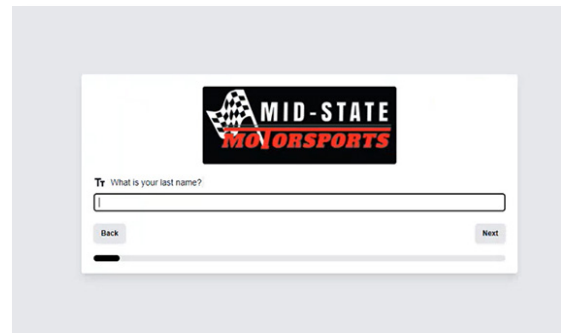
The user is brought to the finance application introduction. Select “**Apply Now**”.



The user is brought to a new window where they are step-by-step, walked through the finance application. As previously stated, a dealer designates the questions during the application's template-building process, so questions may vary per dealership site.



The screenshot shows a web form for Mid-State Motorsports. At the top is the logo, which consists of a checkered flag icon and the text "MID-STATE MOTORSPORTS". Below the logo is a paragraph of text: "I certify that the information provided by me is correct. I also understand that you will be checking with credit reporting agencies. I authorize an investigation of my credit and employment history and the release of information about my credit experience. Please sign below to indicate that you have received a copy of our Privacy Notice and agree to all of the above. YOUR CREDIT APPLICATION IS GOING THROUGH A SECURE WEBSITE AND YOUR IDENTITY IS SAFE". Below the text is a large, empty rectangular box for a signature. At the bottom of the box is a "Clear Signature" button. Below the signature box are "Back" and "Next" buttons. A progress indicator at the bottom left shows a single dot.

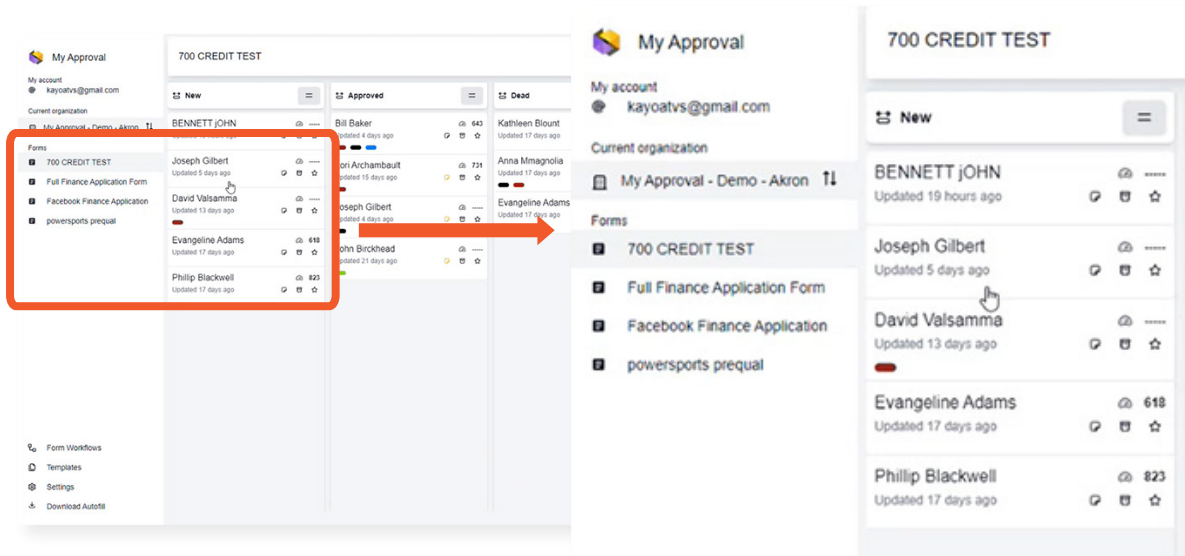


The screenshot shows a web form for Mid-State Motorsports. At the top is the logo, which consists of a checkered flag icon and the text "MID-STATE MOTORSPORTS". Below the logo is a question prompt: "Ty What is your last name?". Below the prompt is a text input field. At the bottom of the input field are "Back" and "Next" buttons. A progress indicator at the bottom left shows a single dot.

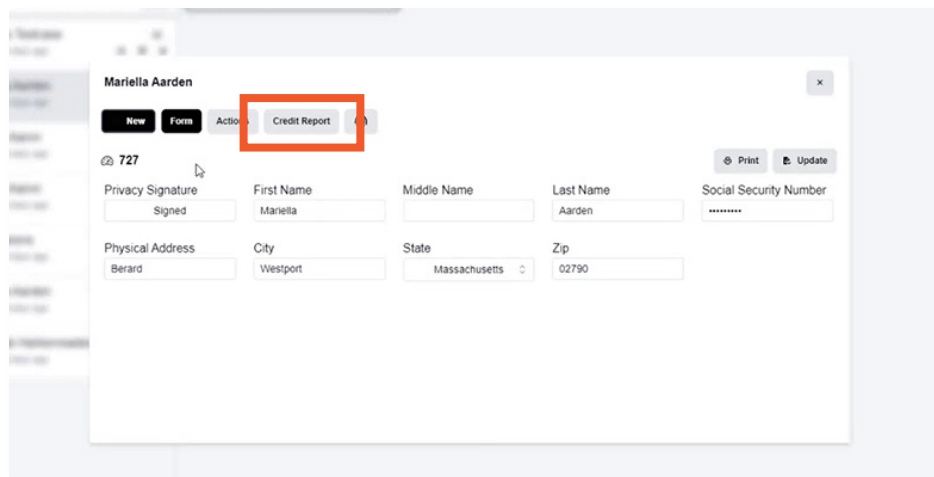
## Viewing Credit Applications within My Approval

Once the user has successfully completed the finance application, the dealer will receive a desktop notification where the application is immediately available for viewing.

To view the consumer's full credit application, select the form where the applicant is housed, and locate the desired consumer from the list.

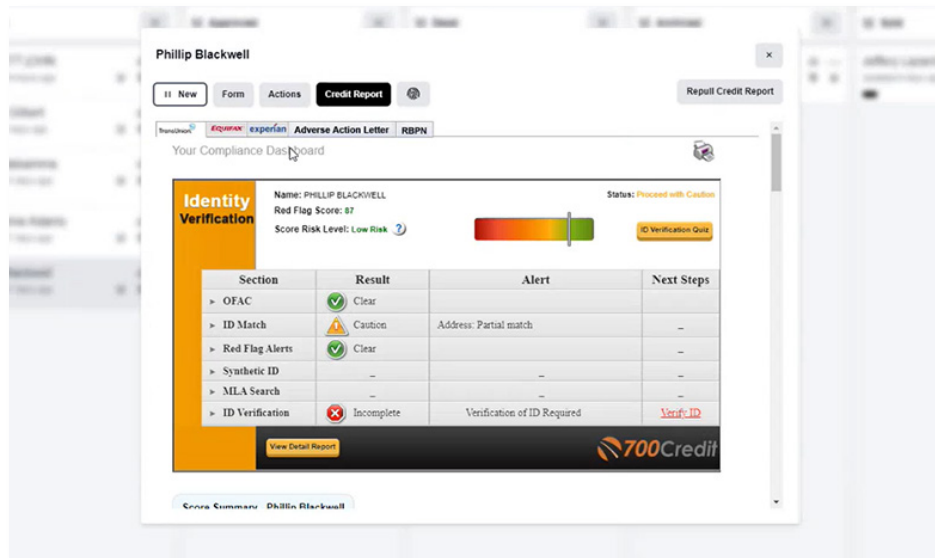


The consumer's profile will appear in a pop-up window. Dealers are given a quick snapshot of their information, including; FICO score, name, social security (*if applicable*) and address. Select **"Credit Report"** button at the top of the profile, as shown below.



700Credit's HTML credit report will appear in an iframe. Utilize the tabs at the top of the iframe to view each of the bureaus reports, adverse action and risk-based pricing notice.

A link to the compliance dashboard is available underneath the tabs, and dealers can print the report using the printer icon in the top-right corner of the iframe.



**Phillip Blackwell**


[New](#)
[Form](#)
[Actions](#)
[Credit Report](#)
[Printer](#)
[Repull Credit Report](#)

[TransUnion](#)
[Experian](#)
[Adverse Action Letter](#)
[RBPBN](#)

Your Compliance Dashboard

**Identity Verification**
Name: PHILLIP BLACKWELL  
Red Flag Score: 87  
Score Risk Level: Low Risk
Status: Proceed with Caution

Section	Result	Alert	Next Steps
» OFAC	Clear		
» ID Match	Caution	Address: Partial match	
» Red Flag Alerts	Clear		
» Synthetic ID			
» MLA Search			
» ID Verification	Incomplete	Verification of ID Required	<a href="#">Verify ID</a>

[View Detail Report](#)


[View Summary](#)
[Phillip Blackwell](#)

## Introduction to 700Dealer.com

As a customer of 700Credit, you have access to your own personal credit portal at [www.700Dealer.com](http://www.700Dealer.com). You should have received your username and password in a welcome email from 700Credit.

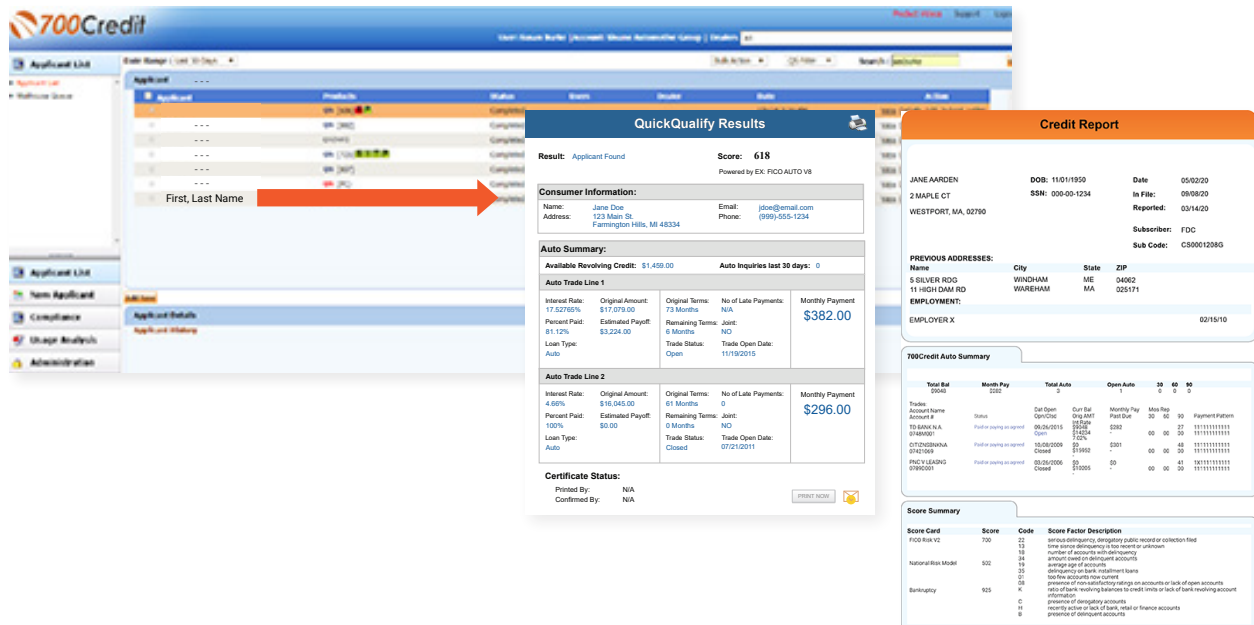
If you did not receive this email, or have misplaced it, please send an email to: [support@700credit.com](mailto:support@700credit.com) or call: **(886) 273-3848**.



## Viewing Your Leads

When you log in to 700Dealer.com, simply click on the **Applicant List** menu item in the left-hand column and you will see a list of all. You can select **Date Range** to view different timeframes.

By clicking on any name in the list, you can view their full credit report, red flag, and a link to their compliance dashboard. If a QuickQualify was run, you will see the QQ results.



**Applicant List**

Applicant	Products	Status	Created	Score	Age
...	...	Completed	...	...	...

First, Last Name →

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**QuickQualify Results**

Result: Applicant Found      Score: **618**  
Powered by EK: FICO/AUTO V8

**Consumer Information:**

Name: Jane Doe      Email: jane@email.com  
Address: 123 Main St, Farmington Hills, MI 48334      Phone: (999) 555-1234

**Auto Summary:**

Available Revolving Credit: \$1,459.00      Auto Inquiries last 30 days: 0

Auto Trade Line 1	Interest Rate	Original Amount	Original Terms	No. of Late Payments	Monthly Payment
	17.52505%	\$17,293.00	73 Months	N/A	\$382.00
	Percent Paid: 81.12%	Estimated Payoff: \$3,224.00	Remaining Terms: 6 Months	Trade Status: NO	
	Loan Type: Auto	Trade Status: Open	Trade Open Date: 11/19/2015		

Auto Trade Line 2	Interest Rate	Original Amount	Original Terms	No. of Late Payments	Monthly Payment
	4.50%	\$16,045.00	61 Months	0	\$296.00
	Percent Paid: 100%	Estimated Payoff: \$0.00	Remaining Terms: 0 Months	Trade Status: NO	
	Loan Type: Auto	Trade Status: Closed	Trade Open Date: 07/21/2011		

**Certificate Status:**  
Printed By: N/A  
Confirmed By: N/A

---

**Credit Report**

JANE AARDEN      DOB: 11/01/1950      Date: 05/02/20  
2 MAPLE CT      SSN: 000-00-1234      In File: 09/08/20  
WESTPORT, MA, 02750      Reported: 03/14/20  
Subscriber: FDC  
Sub Code: CS00012345

**PREVIOUS ADDRESSES:**

Name	City	State	ZIP
5 SILVER RIDG	WINDHAM	ME	04602
11 HIGH DAM RD	WIREHAM	MA	02571

**EMPLOYMENT:**  
EMPLOYER X      02/18/10

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**700Credit Auto Summary**

Total Bal	Month Pay	Total Auto	Open Auto	30	60	90
0.00	0.00	0.00	0.00	0	0	0

**Score Summary**

Score Card	Score	Code	Score Factor Description
FICO Risk V2	700	22	serious delinquency, delinquent public record or collection filed
		12	new score delinquency in 120 days or delinquency
		14	number of accounts with delinquency
		24	amount owed on delinquent accounts
		19	delinquency on bank installment loans
		02	delinquency on bank revolving accounts
		01	delinquency on bank revolving accounts
		03	delinquency on bank revolving accounts
		04	delinquency on bank revolving accounts
		05	delinquency on bank revolving accounts
		06	delinquency on bank revolving accounts
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		72	delinquency on bank revolving accounts
		73	delinquency on bank revolving accounts
		74	delinquency on bank revolving accounts
		75	delinquency on bank revolving accounts
		76	delinquency on bank revolving accounts
		77	delinquency on bank revolving accounts
		78	delinquency on bank revolving accounts
		79	delinquency on bank revolving accounts
		80	delinquency on bank revolving accounts
		81	delinquency on bank revolving accounts
		82	delinquency on bank revolving accounts
		83	delinquency on bank revolving accounts
		84	delinquency on bank revolving accounts
		85	delinquency on bank revolving accounts
		86	delinquency on bank revolving accounts
		87	delinquency on bank revolving accounts
		88	delinquency on bank revolving accounts
		89	delinquency on bank revolving accounts
		90	delinquency on bank revolving accounts
		91	delinquency on bank revolving accounts
		92	delinquency on bank revolving accounts
		93	delinquency on bank revolving accounts
		94	delinquency on bank revolving accounts
		95	delinquency on bank revolving accounts
		96	delinquency on bank revolving accounts
		97	delinquency on bank revolving accounts
		98	delinquency on bank revolving accounts
		99	delinquency on bank revolving accounts
		100	delinquency on bank revolving accounts



## Compliance Dashboard

Our Compliance Dashboard closely monitors your efforts to ensure compliance processes are being followed. Issues of concern are highlighted in red for quick identification. We support both single and multi-roof views, ensuring you have your finger on the pulse of every compliance aspect in your business.

### Items supported on the dashboard include:

- Adverse Action Notices
- Risk-based Pricing Notices
- OFAC Search, Red Flag ID & Privacy Notices
- Out of Wallet Questions
- Our Compliance Dashboard also collects lead forms from our Credit Reporting and Soft Pull products

### Lead Summaries for:

- QuickQualify
- QuickApplication
- QuickScreen
- QuickScore
- QuickQualify Xpress

## How You Benefit

- Ensure compliance processes are being followed
- Identify immediately when/where you are out of compliance
- Easily print audit reports
- Single and multi-point rooftop views

Adverse Action Letter Program Monitor		
	#	%
<b>Total Applicants</b>	<b>43</b>	
Letters Mailed	34	79%
Letters Queued to be Mailed <a href="#">View/Edit</a>	4	9%
Letters Printed Locally	0	0%
Applicants with No Letter Delivered <a href="#">View/Edit</a>	5	12%
<b>Adverse Letters Delivered/Scheduled</b>	<b>38</b>	<b>88%</b>

[Current Adverse Action Setup](#)   [Request Setup Changes](#)

Risk Based Pricing Notice Program Monitor		
	#	%
<b>Total Applicants</b>	<b>43</b>	
Notices Mailed	35	81%
Notices Queued to be Mailed <a href="#">View/Edit</a>	6	14%
Notices Emailed	0	0%
Notices Printed Locally	0	0%
Applicants with No Notice Delivered <a href="#">View/Edit</a>	2	5%
<b>RBPN Notices Delivered/Scheduled</b>	<b>41</b>	<b>95%</b>

[Current RBPN Setup](#)   [Request Setup Changes](#)

Red Flag Program Monitor		
	#	%
<b>Red Flag Alert Status</b>		
<b>Total Applicants With Red Flag</b>	<b>38</b>	<b>46</b>
Red Flag Clear & Cautions	9	24%
Red Flag Alerts	29	76%
Alerts Unresolved <a href="#">View/Edit</a>	27	
Alerts Resolved	2	

[Work on Unresolved](#)

Consumer Alerts		
	#	%
Fraud Victim and Security Alerts <a href="#">View</a>	1	
Active Duty Alerts <a href="#">View</a>	0	

ID Verifications		
	#	%
Complete	0	0%
Incomplete <a href="#">View/Edit</a>	42	100%

[Work on Incompletes](#)

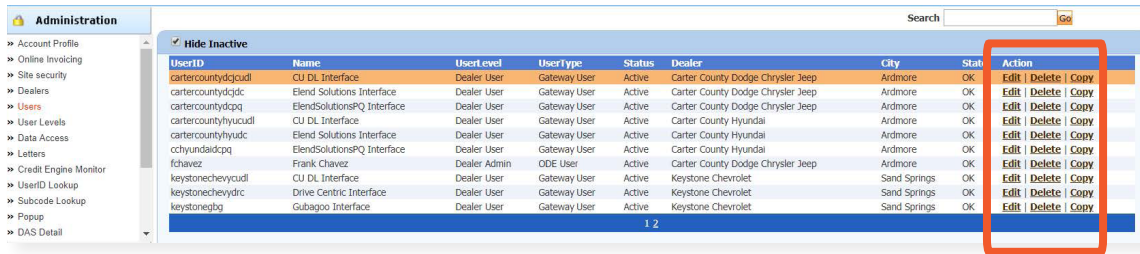
Out of Wallet Authentication Program Monitor		
	#	%
<b>Total Applicants</b>	<b>42/29</b>	
<b>Total Applicants with OOW Presented</b>	<b>42</b>	<b>100%</b>
Applicants Passed	3	7%
Applicants Failed	0	0%
Authentication Abandoned	3	7%
Questions Unavailable	36	86%

OFAC Compliance		
	#	%
<b>OFAC Status</b>		
<b>Total Applicants With OFAC</b>	<b>39</b>	
OFAC Alerts	0	0%
OFAC Unresolved <a href="#">View/Edit</a>	0	
OFAC Resolved	0	

## Managing Users

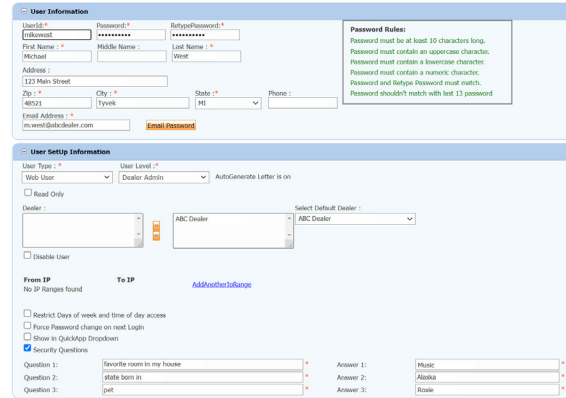
You can add, edit or delete users who have access to your customer, credit and lead information through the following process:

1. Log in to [700Dealer.com](https://700Dealer.com)
2. Click on the “Users” link in the left-hand navigation bar
3. To edit a user’s credentials, click the “Edit” link on the right
4. To delete a user, click the “Delete” link on the right
5. To create a new user, click on the “Copy” link on the right.



UserID	Name	User Level	User Type	Status	Dealer	City	State	Action
cartercountydgudi	CU DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
cartercountydgc	Elend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
cartercountydgpq	ElendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
cartercountyhyuudi	CU DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit   Delete   Copy
cartercountyhyudc	Elend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit   Delete   Copy
ochyundaicpq	ElendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit   Delete   Copy
fchavez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
keystonechevyudc	CU DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy
keystonechevydrc	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy
keystonegbp	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy

When you click on “Edit”, you will be brought to a screen where you can make changes to the information.



**User Information**

UserID: [text] Password: [password] RhyppPassword: [password]

First Name: [text] Middle Name: [text] Last Name: [text]

Address: [text]

City: [text] State: [dropdown] Phone: [text]

Email Address: [text]

**User Setup Information**

User Type: [dropdown] User Level: [dropdown] AutoGenerate Letter in on

Dealer: [dropdown] Select Default Dealer: [dropdown]

From IP: [text] To IP: [text] Add another Range

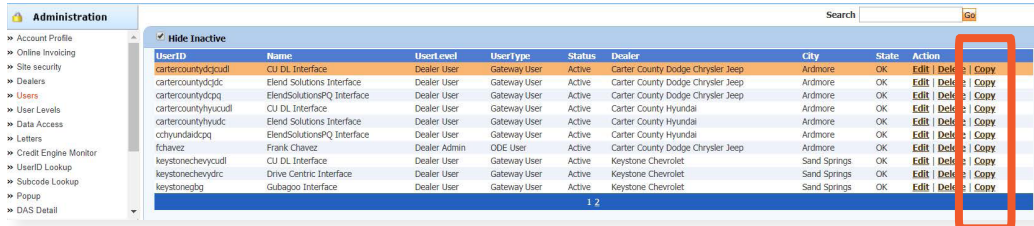
Security Questions:

Question 1: [text] Answer 1: [text]

Question 2: [text] Answer 2: [text]

Question 3: [text] Answer 3: [text]

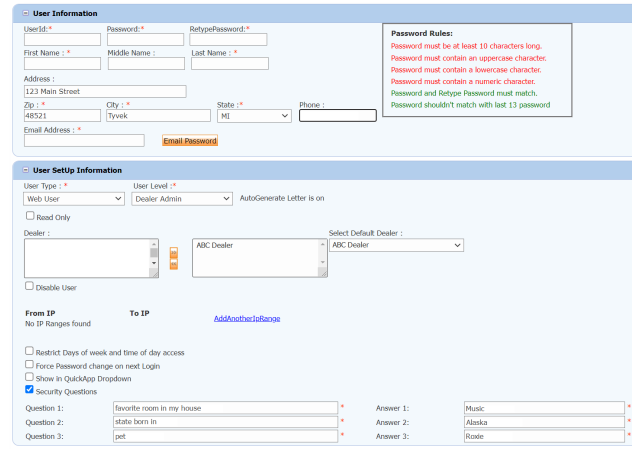
## Creating a New User



UserID	Name	User Level	User Type	Status	Dealer	City	State	Action
cartercountydgudi	CU DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
cartercountydgc	Elend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
cartercountydgpq	ElendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
cartercountyhyuudi	CU DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit   Delete   Copy
cartercountyhyudc	Elend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit   Delete   Copy
ochyundaicpq	ElendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit   Delete   Copy
fchavez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit   Delete   Copy
keystonechevyudc	CU DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy
keystonechevydrc	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy
keystonegbp	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy

To create a new user, it is easiest to find a similar user id, and select the **“Copy”** action, as highlighted in the previous step.

You can then fill in the new user information and make any changes in the setup necessary.



**User Information**

User ID: \* Password: \* Retype Password: \*

First Name: \* Middle Name: Last Name: \*

Address: 123 Main Street

Zip: \* City: \* State: \* Phone: \*

48521 Tyreek MI

Email Address: \* [Email Password](#)

**Password Rules:**  
 Password must be at least 10 characters long.  
 Password must contain an uppercase character.  
 Password must contain a lowercase character.  
 Password must contain a numeric character.  
 Password and Retype Password must match.  
 Password shouldn't match with last 13 password

**User Setup Information**

User Type: \* User Level: \*

Web User Dealer Admin AutoGenerate Letter is on

Read Only

Dealer: ABC Dealer Select Default Dealer: ABC Dealer

Disable User

From IP: No IP Ranges found To IP: [Add/Modify Ranges](#)

Restrict Days of week and time of day access

Force Password change on next Login

Show in QuickApp Dropdown

Security Questions

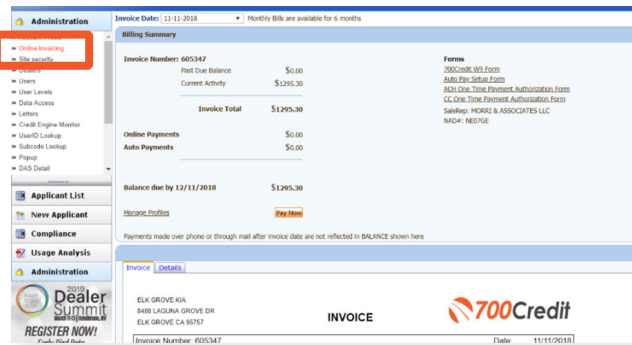
Question 1: favorite room in my house Answer 1: Music

Question 2: state born in Answer 2: Alaska

Question 3: pet Answer 3: Rooster

## Viewing Invoices

Dealers can also view their monthly invoices online by selecting the **“Online Invoicing”** tab in the left-hand menu.



**Administration** Invoice Dates: 11/11/2018 Monthly Bills are available for 6 months

**Online Invoicing** (highlighted in red)

**Billing Summary**


Invoice Number: 605347

Part Due Balance	\$0.00
Current Activity	\$1295.30
<b>Invoice Total</b>	<b>\$1295.30</b>
Online Payments	\$0.00
Auto Payments	\$0.00
<b>Balance due by 12/11/2018</b>	<b>\$1295.30</b>

Payments made over phone or through mail after invoice date are not reflected in BALANCE shown here

Invoice | Details

ELK GROVE KIA  
 8480 LAGUNA GROVE DR  
 ELK GROVE, CA 95757

**INVOICE** 

Invoice Number: 605347 Date: 11/11/2018

You should have been sent your [700Dealer.com](http://700Dealer.com) login credentials in one of our welcome emails to you. If you cannot locate your credentials or have any questions, you may send us an email or give us a call at the following: Support: (866) 273-3848 (Option 4) or [support@700Credit.com](mailto:support@700Credit.com).