



# USER GUIDE

**APRIL 2022**

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## Welcome to 700Credit!

**700Credit is the leading provider of credit and compliance solutions for the automotive industry. Our products and services have evolved through the years, as we continually collect feedback from our clients around the country. Our singular focus on the automotive industry has allowed us to create solutions that are easy to use and best fit the needs of our dealer clients. Today we have over 14,500 direct dealer clients using our products and services across the US.**

### Credit Reports

We offer access to reports from the leading national credit companies, Experian, Equifax and TransUnion. Credit Reports contain information from credit grantors, courts, and collection agencies regarding the historical loans by the consumer. Credit Reports also include scores (FICO and Vantage), and public records such as judgments, liens, and bankruptcies. They also may include previous employers, addresses and other names used. All 700Credit clients receive their choice of report format, score, and ancillary products.

### Red Flag

A Red Flag summary is provided with each report pulled, to alert you to information that appears to be genuine on the surface but may be questionable. These warning messages focus on high-risk applicants, social security numbers, driver's licenses, and addresses. Currently, there are more than 31 patterns for Red Flag alerts.

### Out of Wallet Questions

Out of Wallet (OOW) questions are available for every applicant processed through the platform. When a Red Flag alert occurs, your dealership must validate the person's identity. OOW questions are available instantly, providing multiple choice questions that would be hard for an identity thief to answer. If the consumer answers most the questions correctly, their identity is verified, and the alert is automatically resolved, allowing you to proceed with the transaction.

### Risk-Based Pricing Notices

Following the National Automobile Dealers Association (NADA) and National Independent Automobile Dealers Association (NIADA) recommendations, our solution uses the Exception Notice option, otherwise known as Model Form B-4 and Model Form B-5, for those instances where a score is not returned on the consumer.

## Adverse Action Letters

We have developed a base solution that follows industry best practice (and the best liability protection) to help keep you in compliance with federal and state laws and regulations. Our services can be tailored to fit your dealership's interpretation of the law and internal policies.

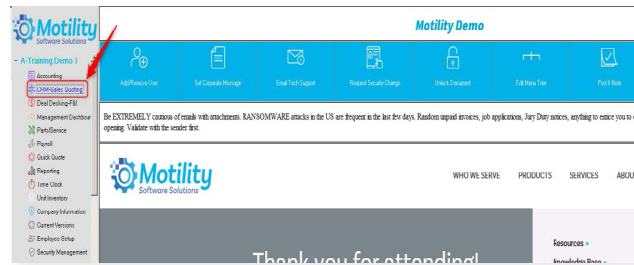
**Motility has integrated our credit, compliance and prescreen solution, QuickScreen, into their platform. This brief guide will walk you through how to pull credit, monitor your compliance and run a prescreen in the Motility platform. If you have any questions, please feel free to reach out to our support desk at (866) 273-3848 or email us at: [support@700Credit.com](mailto:support@700Credit.com).**

## Pulling Credit in Motility

You can pull customer credit in both the **CRM and Deal Desking** modules in the Motility Software. This section of the user guide will cover how to pull credit in the **CRM module**.

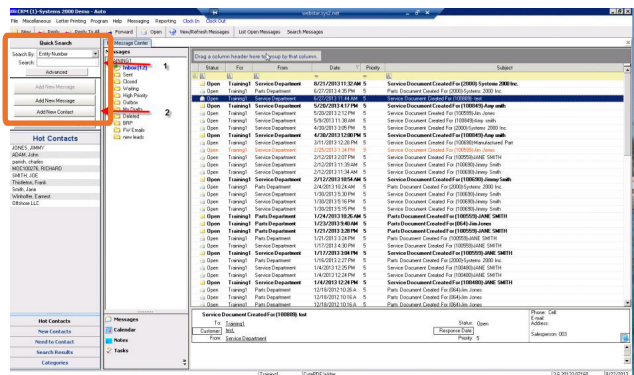
## Pulling Credit in the CRM Module

To open the CRM, simply click on the **“CRM”** button in the left-hand navigation bar found in the **“Main Menu”** screen.



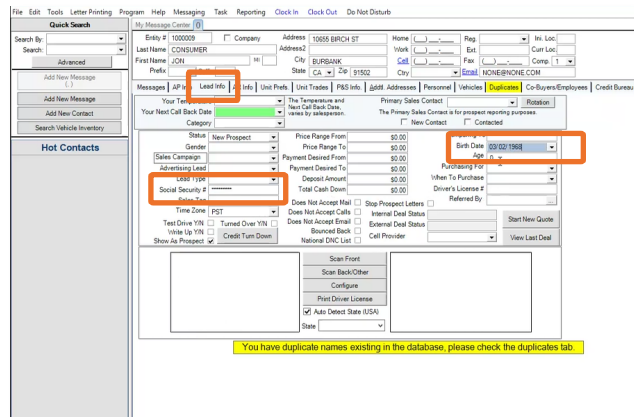
To pull credit through the CRM module, a customer must first be defined.

- (1) Search the already-existing customer name in the **“Quick Search”** box
- (2) Create a new customer/contact by clicking on the **“Add New Contact”** button.

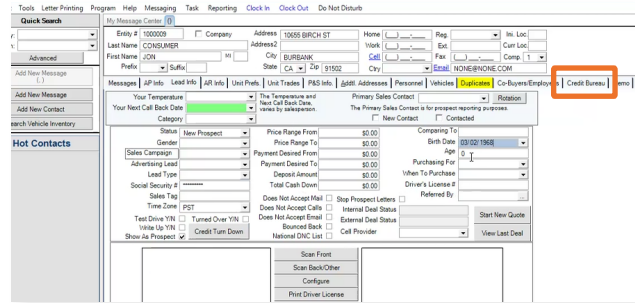


If creating a new user or deal, and have clicked the **“Add New Contact”** button, a form will appear prompting you to fill in the consumer’s information.

Before you are able to pull any credit information on a consumer, you must click the **“Lead Info”** tab, and enter in the consumer’s SSN and DoB.

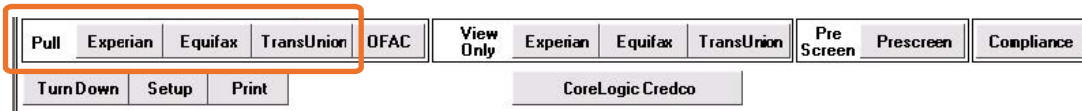


Once you have filled the customer's information into the CRM screen you can then click on the **"Credit Bureau"** tab found in the upper navigation bar, to the right of the **"Lead Info"** tab in the previous step.

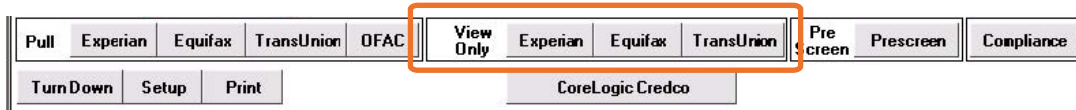


You may now select which Credit Bureau you wish to run by clicking on the **"Pull Experian/Equifax/TransUnion"** buttons found at the bottom of the screen.

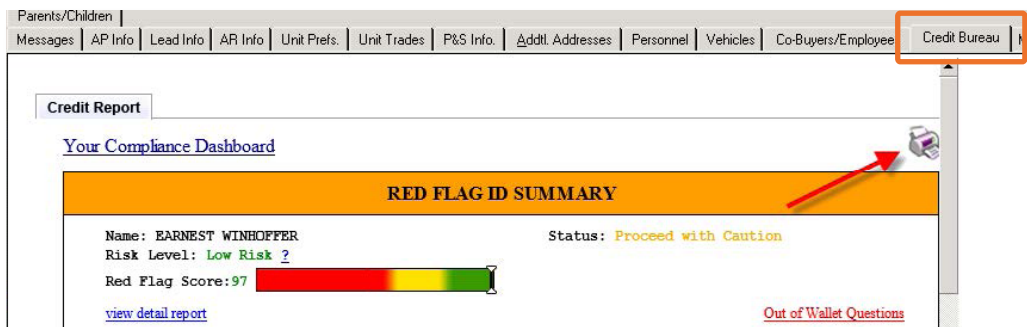
**Note:** You must be signed up with those bureaus through 700 Credit in order for the pull to work.



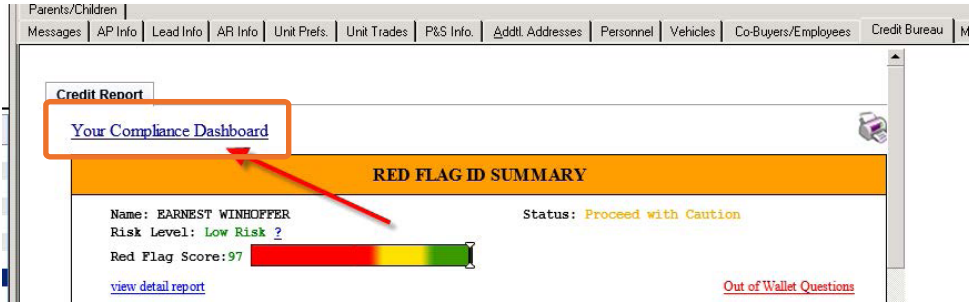
After a credit pull has been done, the results will be stored in our system for up to 90 days and can be recalled by clicking on the **"View Only: Experian, Equifax and TransUnion"** buttons.



When you have a credit pull onscreen in the **"Credit Bureau"** tab, you can print the credit report by clicking on the **Print** icon found at the top right of the screen.

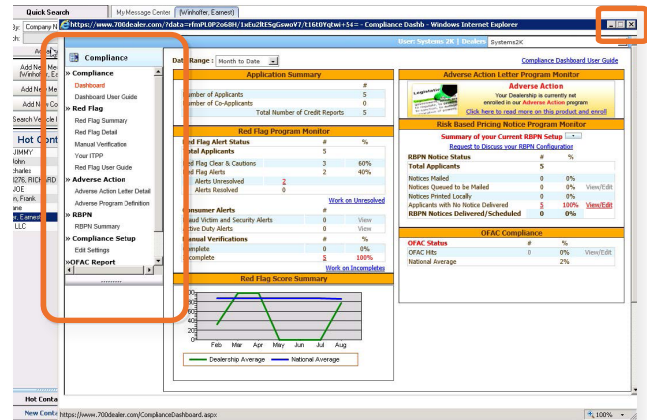


If you wish to pull up 700Credit’s Compliance Dashboard screen, simply click on the **“Your Compliance Dashboard”** link found in the upper left hand portion of the credit report.



This will pop open the dashboard and you will be able to move through the various screens using the navigation tree found on the left hand side of the window (*circled*).

Once you have finished looking at the consumer’s credit information, you may exit the screen by clicking on any other tab in the CRM’s top navigation bar or by exiting the CRM itself and clicking the **X** in the upper-right corner.

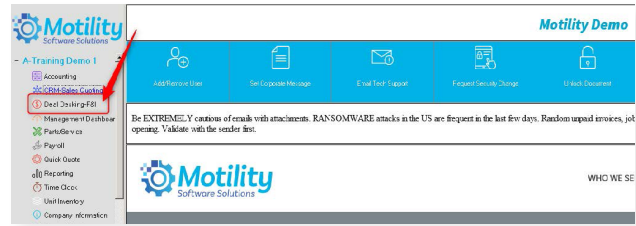


## Pulling Credit in the Deal Desking Module

As previously stated, you can pull customer credit in both the **CRM and Deal Desking** modules in the Motility Software. This section of the user guide will cover how to pull credit in the **Deal Desking** module.

Begin by clicking on the **“Deal Desking”** button found in the main menu screen of Infinity.

Just like the CRM module, in order to pull credit, a customer/deal must first be defined.

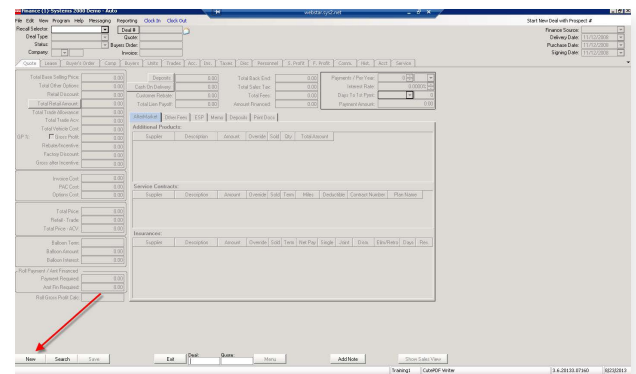


To pull up an existing deal, click on the **“Recall Selector”** dropdown found in the upper right corner of the Deal Desking system and select a deal from the list.



To create a new deal, click the **“Start Deal”** tab, circled in the above image.

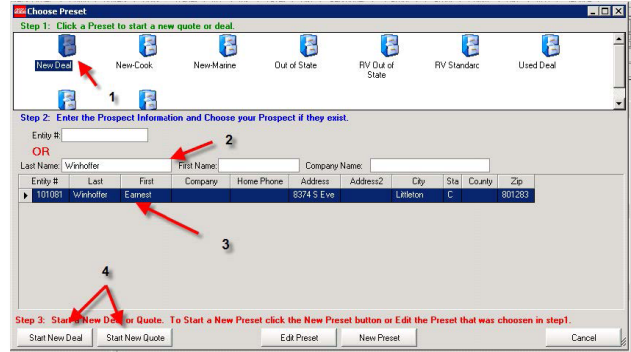
Click the **“New”** button in the bottom right of the Deal Desking system.





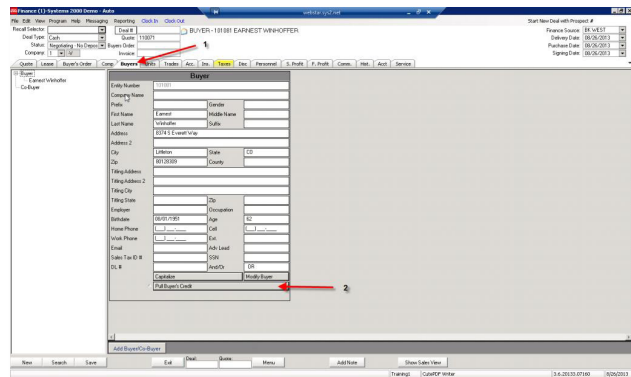
A screen will then pop up and you first need to select a **Deal Preset (1)** and then key in the **Customer's Name (2)**.

After keying in the customers name, if they already exist within the system you will see their name show up in the list, simply select the **existing customer (3)** and hit either **Start New Deal or Start New Quote (4)**.

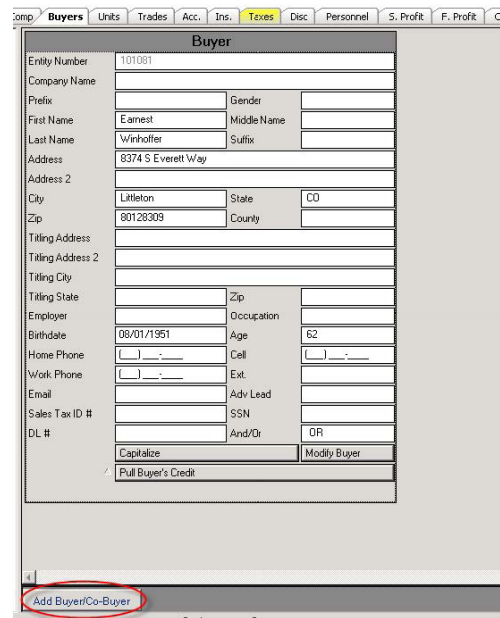


Once the deal or quote has been created, click on the **Buyers tab (1)** to view/add the customer's information on the deal.

Once you have added all of the customer's information, including their SSN and DoB, you can click on **Pull Buyer's Credit (2)**.

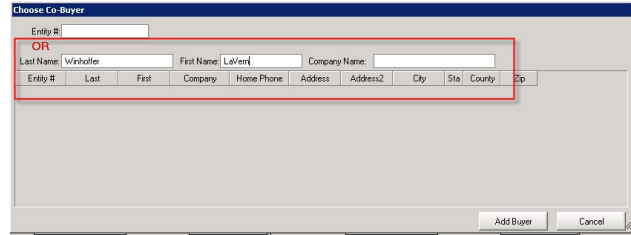


If you wish to add a co-buyer to a deal, simply click on the **"Add Buyer/Co-Buyer"** button found at the bottom of the Buyers tab.



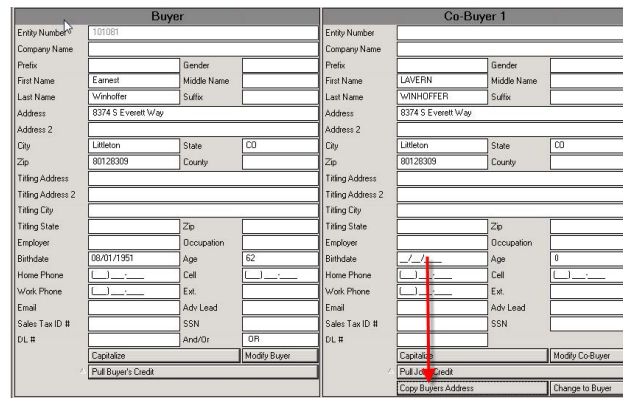
The “**Choose Co-Buyer**” screen will then pop up and you can then key in the co-buyer information into the box.

If the co-buyer already exists within the system you will see their name pop up in the list below. Once you have selected or keyed in the co-buyer information click on the “**Add Buyer**” button.



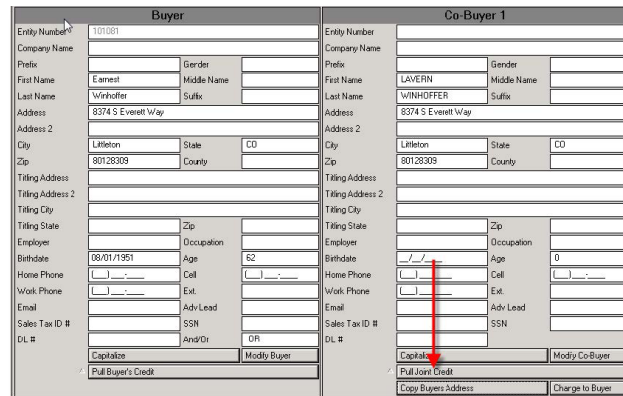
You may now key in the rest of the co-buyers information in the Co-Buyer 1 box.

If the buyer and co-buyer share the same address you can click on the “**Copy Buyers Address**” button found at the bottom of the Co-Buyer 1 box.



Once all of the customer information has been inputted you can then click on the “**Pull Joint Credit**” button to pull joint credit for both customers.

If there is more than one co-buyers on a deal you can click on the “**Add Buyer/Co-Buyer**” button found at the bottom of the Buyers tab and repeat the steps listed above.



If the co-buyer has better credit than the buyer, or if you wish to pull single credit on the co-buyer simply click on the **“Change to Buyer”** button found at the bottom of the Co-Buyer 1 box and the buyer and co-buyer will switch positions.

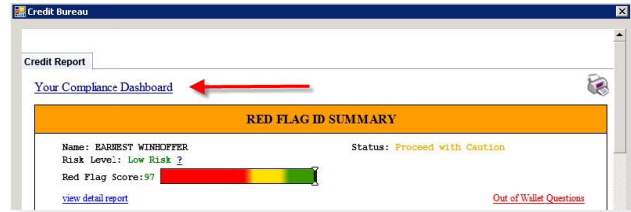
You may now select which credit bureau you wish to run by clicking on the Experian, Equifax or Transunion buttons found at the bottom of the screen.

**Note:** You must be signed up with those bureaus through 700 Credit in order for the pull to work.

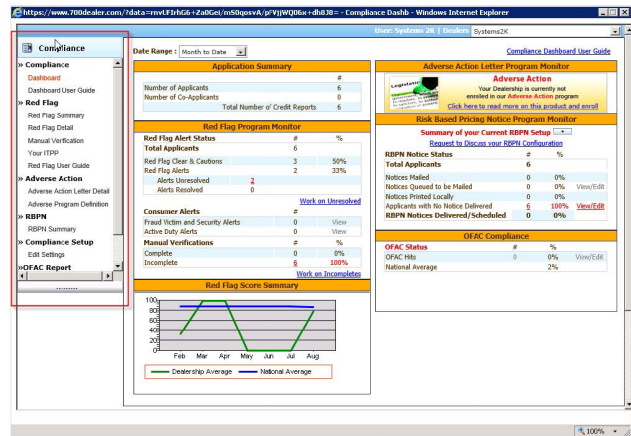
Once you do a pull a credit bureau it will be stored in our system for up to 90 days and can be recalled by clicking on the **“View Only”** Experian, Equifax and Transunion buttons.

While in the credit report screen, you can print the credit report by clicking on the **“Print”** icon found at the top right of the screen.

If you wish to pull up 700Credit's Compliance Dash board screen, simply click on the **"Your Compliance Dashboard"** link found in the upper left-hand portion of the credit report.

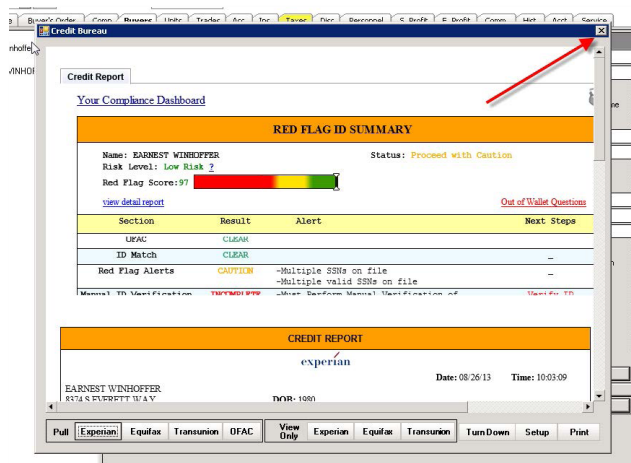


This will pop open the dash board and you will be able to move through the various screens using the navigation tree found on the left hand side of the window.



You may exit the dashboard by clicking on the **X** found in the upper right hand corner of the dashboard screen.

Once you have finished looking at a credit pull for a customer, you may exit the credit bureau screen by clicking on **X** found in the upper right-hand portion of the screen.



If you have any questions regarding pulling credit or about the Motility software Solutions, please feel free to contact Tech Support at **(407)358-2000**, or send us a email by hitting the **F1** key on your keyboard and selecting **Email Tech Support**.



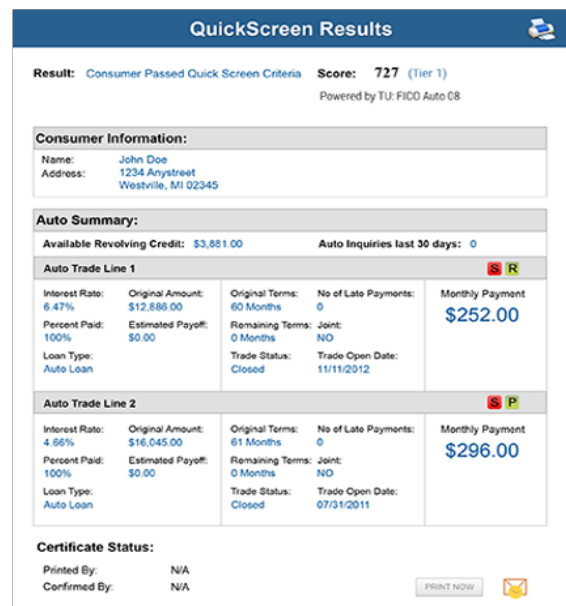
## Introduction to QuickScreen

Welcome to 700Credit's **QuickScreen** credit soft pull solution. QuickScreen is integrated with your **Motility** platform, so it is easy to access and easy to pull. Since it is a soft pull solution, you only need a consumer's name and address to pull their credit score and auto summary, with no adverse effect on their credit score.

QuickScreen gives you visibility into your customer's credit profile before you work a deal, so you can work the right deal, right away, saving time and preventing a potentially uncomfortable situation for your customer. QuickScreen can also help you provide the customer with a payment estimate based on the car they are interested in. In addition, knowing the customer's current car payment enables your team to have more meaningful budget conversation with the client, potentially shortening the sales process, getting you to the finish line faster.

### QuickScreen returns the following data to the user:

- FICO Score
- Available Revolving Credit
- Auto Inquiries last 30 days
- Summary of Auto Trade Lines
  - Including:
    - Current Monthly Payment
    - Current Auto Loan Interest Rate
    - Remaining Balance/Payoff
    - Payment History



**QuickScreen Results**

**Result:** Consumer Passed Quick Screen Criteria **Score:** 727 (Tier 1)  
 Powered by TU: FICO Auto 08


**Consumer Information:**  
 Name: John Doe  
 Address: 1234 Anystreet  
 Westville, MI 02345

**Auto Summary:**  
 Available Revolving Credit: \$3,881.00      Auto Inquiries last 30 days: 0

Auto Trade Line 1				
Interest Rate: 6.47%	Original Amount: \$12,888.00	Original Terms: 60 Months	No of Late Payments: 0	Monthly Payment <b>\$252.00</b>
Percent Paid: 100%	Estimated Payoff: \$0.00	Remaining Terms: 0 Months	Joint: NO	
Loan Type: Auto Loan		Trade Status: Closed	Trade Open Date: 11/11/2012	

Auto Trade Line 2				
Interest Rate: 4.66%	Original Amount: \$16,045.00	Original Terms: 61 Months	No of Late Payments: 0	Monthly Payment <b>\$296.00</b>
Percent Paid: 100%	Estimated Payoff: \$0.00	Remaining Terms: 0 Months	Joint: NO	
Loan Type: Auto Loan		Trade Status: Closed	Trade Open Date: 07/31/2011	

**Certificate Status:**  
 Printed By: N/A  
 Confirmed By: N/A

PRINT NOW 

### QuickScreen can be used in several scenarios within your dealership:

- To qualify and prioritize inbound and internet leads
- To mine for opportunities within your CRM
- To prequalify in-store and service lane customers

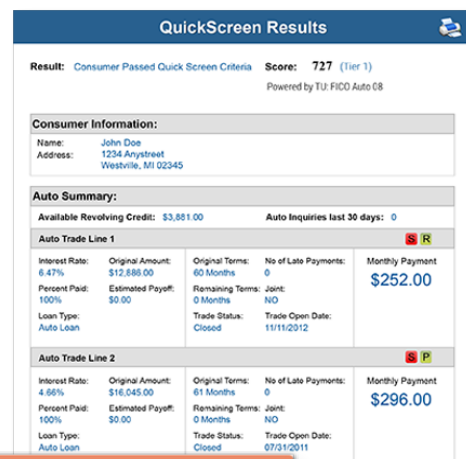
## Prescreen Results

After clicking “Prescreen”, there are four possible responses:

- **Pass/Score Provided** - The applicant met the score cutoff selected by the dealer and the prescreen criteria of the bureau.
- **Fail/No Score** - The applicant did not meet the cutoff score selected by the dealer.
- **Decline** - The applicant did not meet 1 or more of the following: (The reason for the decline is not returned/identified for your review)
  - Credit score is below 500 - automatic decline per credit bureau
  - Minimum age of 21
  - No open bankruptcies
  - Minimum 1 satisfactory trade
  - 1 open credit trade line 36 months old or older
  - Applicant has opted out of prescreen credit offers  
(<https://www.consumer.ftc.gov/articles/prescreened-credit-and-insurance-offers>)
- **No Hit** - The applicant could not be found.

## Prescreen Response: Pass

A new window will appear that displays the customer’s credit score, credit tier, and any payoff information that is available on their credit history. You will be able to print a Pre-Selected Certificate by clicking on the “Print Now” button that is circled on the prescreen results image to the right.



**QuickScreen Results**

**Result:** Consumer Passed Quick Screen Criteria **Score:** 727 (Tier 1)  
Powered by TU: FICO Auto 08

**Consumer Information:**  
Name: John Doe  
Address: 1234 Anystreet  
Westville, MI 02345

**Auto Summary:**  
Available Revolving Credit: \$3,851.00      Auto Inquiries last 30 days: 0

Auto Trade Line 1				S	R
Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment	
6.47%	\$12,886.00	60 Months	0	\$252.00	
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:		
100%	\$0.00	0 Months	NO		
Loan Type:	Trade Status:	Trade Open Date:			
Auto Loan	Closed	11/11/2012			

Auto Trade Line 2				S	P
Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment	
4.98%	\$16,045.00	61 Months	0	\$296.00	
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:		
100%	\$0.00	0 Months	NO		
Loan Type:	Trade Status:	Trade Open Date:			
Auto Loan	Closed	07/31/2011			

**Certificate Delivery Confirmation**

Has the Pre Approval Certificate been delivered to the consumer?

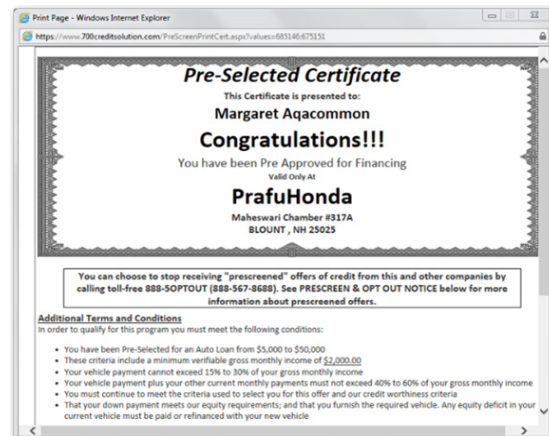
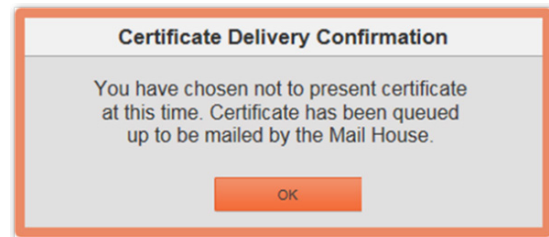


The dealer/user must then click on “Yes” or “No” if the Pre-Approval Certificate has been delivered to the customer.

If for any reason, the dealer/user clicks “No”, then 700Credit will automatically send this certificate to our Mail House and the certificate will be mailed to the applicant.

The dealer will be charged for this mailing.

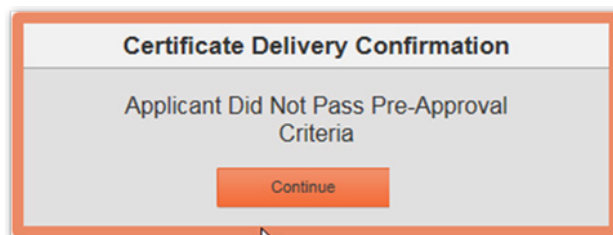
**Please Note:** Any certificates printed within 700Dealer.com to the dealership’s local printer will not be charged. The dealer can print to their local printer for free.



### Prescreen Response: Fail

If the Prescreen inquiry returns as a “Fail”, the message will appear as:

In this case, no notice is required to be given to the consumer. In fact, the consumer doesn’t have to know the process has taken place. Select “Continue” and the Applicant List is returned. The Applicant List will show all “Fail” returns as **QS** in **RED**, and the score/Tier will appear in parenthesis.

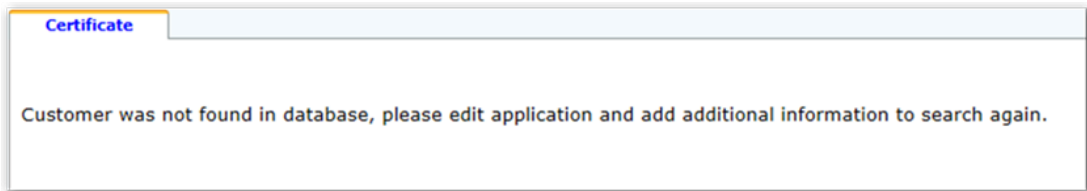


## Prescreen Response: Decline or No Hit

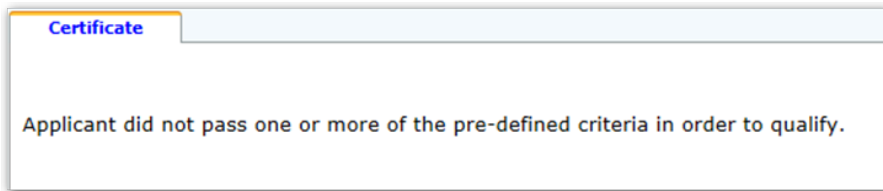
The other two possible return messages are “Decline” and “No Hit”. A “No Hit” signifies that no data was found on that particular consumer and a “Decline” means that data was found, however, the consumer did not meet the minimum criteria set up in the Configuration Guide.

In either case, no score will be shown in parenthesis in the Applicant List.

### No Hit:

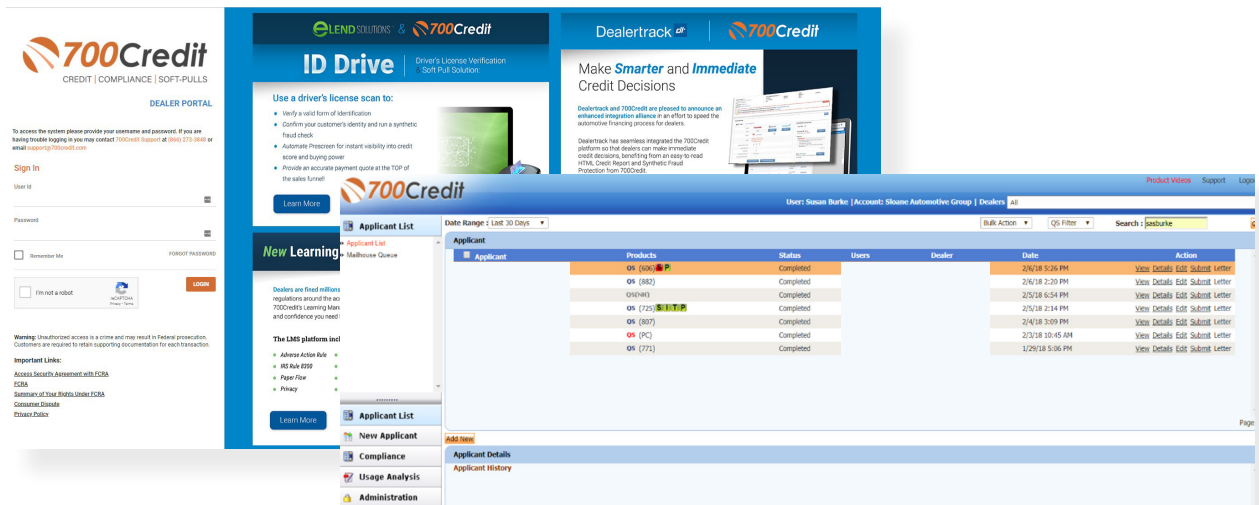


### Decline:



Select “Continue” and the Applicant List is returned. The Applicant List will show all “No Hit” and “Decline” returns as **QS** in **GRAY** and a “D” will appear for a “Decline” and an “NH” will appear for “No Hit”. The screenshot below is from our [700Dealer.com](http://700Dealer.com) platform, which every dealer has access to.

If you do not have your credentials to log in to this platform, please call our support desk immediately: **(866) 273-3848**.



Applicant	Products	Status	Users	Dealer	Date	Action
06 (882)	06 (882)	Completed			2/6/18 5:36 PM	View Details Edit Submit Letter
06 (848)	06 (848)	Completed			2/5/18 6:54 PM	View Details Edit Submit Letter
06 (725)	06 (725)	Completed			2/5/18 2:14 PM	View Details Edit Submit Letter
06 (807)	06 (807)	Completed			2/4/18 3:09 PM	View Details Edit Submit Letter
06 (771)	06 (771)	Completed			2/3/18 10:45 AM	View Details Edit Submit Letter
06 (771)	06 (771)	Completed			1/29/18 5:06 PM	View Details Edit Submit Letter



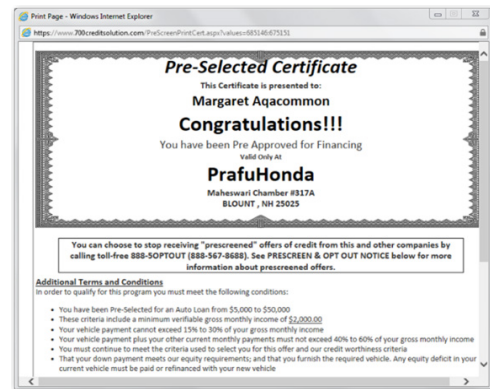
## Firm Offer of Credit - Compliance Requirement

Because a prescreen (QuickScreen) is performed without consumer consent, dealers are required by law to send a “**Pre-Selected Certificate**” and must be delivered to all consumers who “**Pass**” the prescreen inquiry AND the dealer must be able to prove the offer was delivered. The dealer has three options for certificate delivery. They can:

- Print the certificate at their local printer in the dealership and drop in the mail to the consumer
- Email the certificate to the consumer
- 700Credit can print and mail the Certificate on your behalf for \$1.05/letter.

Because we are the compliance experts in this industry, our system automatically monitors all prescreens that are run, and if the dealership does NOT print or email the certificate within 15 days of running, our system will automatically generate and mail the certificate to your customer. Dealers will be charged \$1.05/letter if this event occurs.

To the right is an example of our certificate template which will be customized to your store - and your clients.

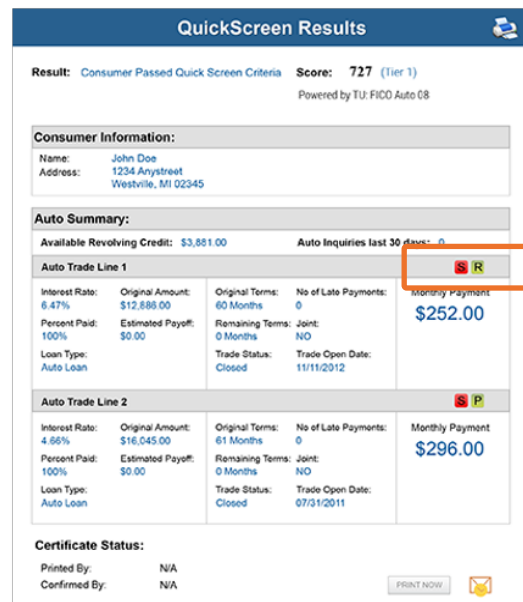


## OpportunityAlerts!

**OpportunityAlerts!** are graphic icons that alert the dealer to potential opportunities in the soft pull results based on the color of the alert: Green/Yellow/Red.

A proprietary algorithm reads data from the QuickScreen results and presents the appropriate alerts accordingly. Alerts are available for the following data points:

- Credit Score (**S**)
- Interest Rate (**R**)
- Inquiries (**I**)
- Loan Term (**T**)
- Monthly Payment (**A**)
- Paid Percentage (**P**)



**QuickScreen Results**

**Result:** Consumer Passed Quick Screen Criteria **Score:** 727 (Tier 1)  
Powered by TU: FICO Auto 08

**Consumer Information:**  
Name: John Doe  
Address: 1234 Anystreet, Westville, MI 02345

**Auto Summary:**  
Available Revolving Credit: \$3,881.00    Auto Inquiries last 30 days: 0

Auto Trade Line	Interest Rate	Original Amount	Original Terms	No of Late Payments	Monthly Payment
Auto Trade Line 1	6.47%	\$12,888.00	60 Months	0	\$252.00
Auto Trade Line 2	4.66%	\$16,045.00	61 Months	0	\$296.00

**Certificate Status:**  
Printed By: N/A  
Confirmed By: N/A

The **BENEFITS** of OpportunityAlerts! include:

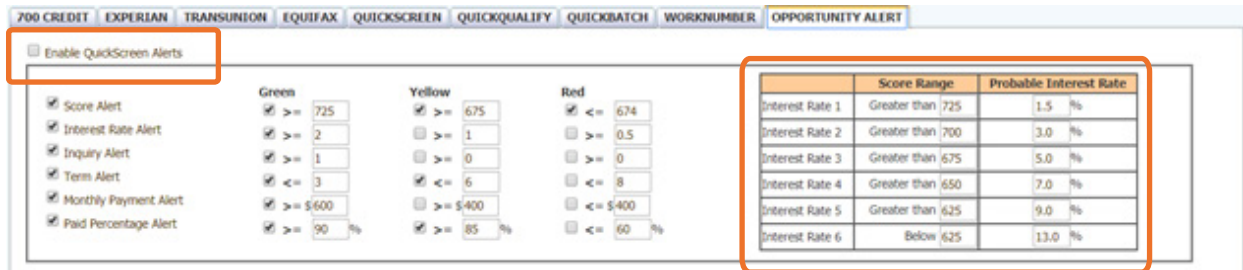
- Quickly identifies opportunities that exist in the QuickScreen results
- Makes the QuickScreen product easier to read and easier to use
- Helps the dealer to focus on the data that will help them work - and close - the best deal
- Adds value and complexity to our product that make it more difficult to compete against

## Set-Up Process

To enable **OpportunityAlerts!**, navigate to the proper tab, as shown below, and check the “**Enable QuickScreen Alerts**” box (circled).

OpportunityAlerts! are triggered when the values returned from the QuickScreen hit the ranges that are defined in the “**OpportunityAlerts!**” tab in the Data Access menu in 700Dealer, as shown below. The values will be set at default ranges, however, once the dealer gets comfortable with alerts, they may want to customize the ranges to fit their specific store needs.

Below you will see the default values for Green, Yellow, and Red alerts. Dealers will need to fill out the box below, paying close attention to their score ranges and interests.



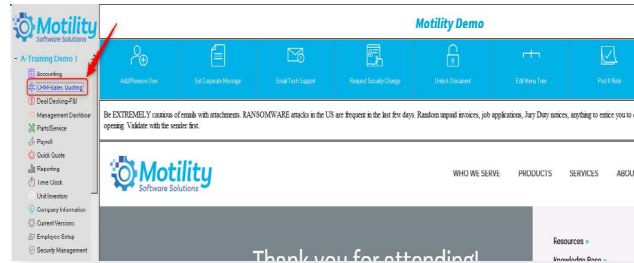
	Score Range	Probable Interest Rate
Interest Rate 1	Greater than 725	1.5 %
Interest Rate 2	Greater than 700	3.0 %
Interest Rate 3	Greater than 675	5.0 %
Interest Rate 4	Greater than 650	7.0 %
Interest Rate 5	Greater than 625	9.0 %
Interest Rate 6	Below 625	13.0 %

## Pulling Prescreens in Motility

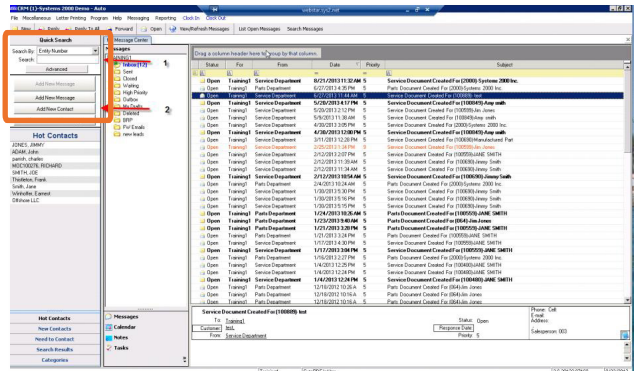
You can pull a prescreen in both the **CRM** and **Deal Desking** modules found within the Infinity system.

## Pulling Prescreens in the CRM Module

To open the CRM, simply click on the **“CRM”** button in the left-hand navigation bar found in the **“Main Menu”** screen.

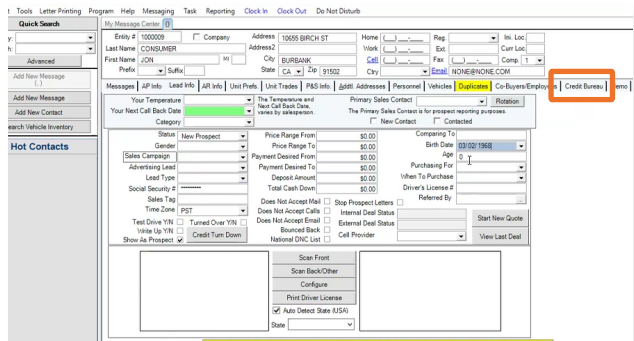


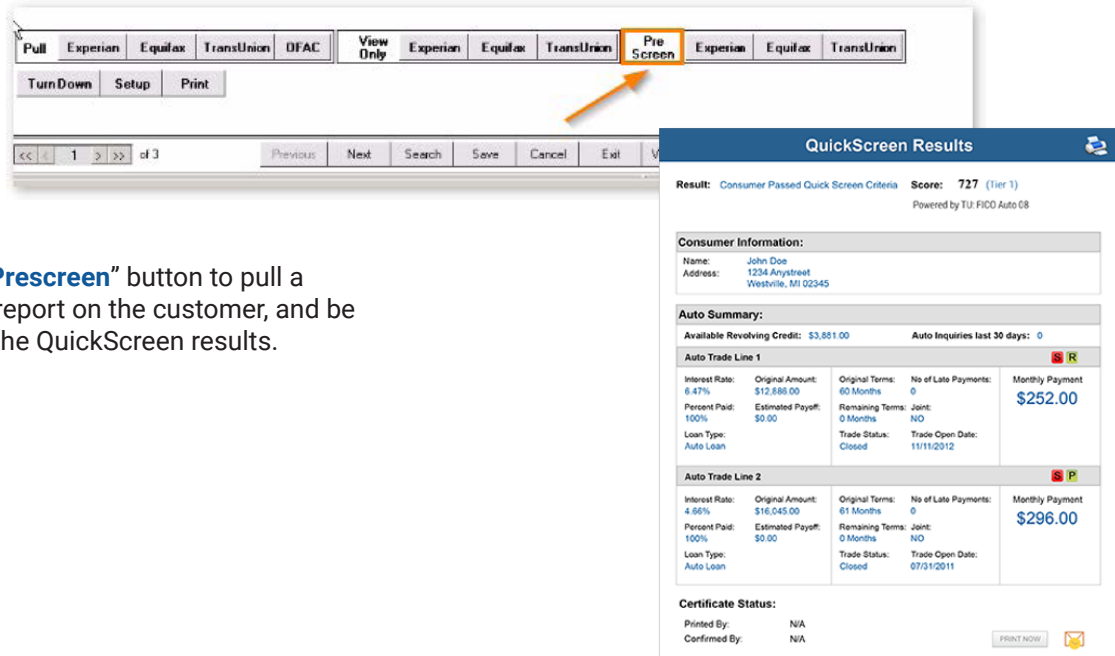
Locate the customer that you want to prescreen by searching their name in the **“Quick Search”** box.



If this is a new customer, refer back to [page 5](#), the **“Pulling Credit in the CRM Module”** section, on how add a new customer or deal into the system..

Once you have found the customer, and opened their profile, click on the **“Credit Bureau”** tab found in the upper navigation bar.

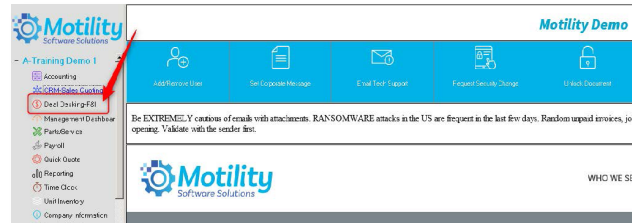




Click the “Prescreen” button to pull a prescreen report on the customer, and be served up the QuickScreen results.

## Pulling Prescreens in the Deal Desking Module

Begin by clicking on the “Deal Desking” button found in the main menu screen of Infinity.



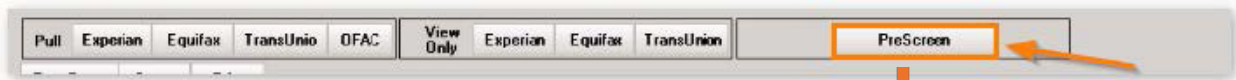
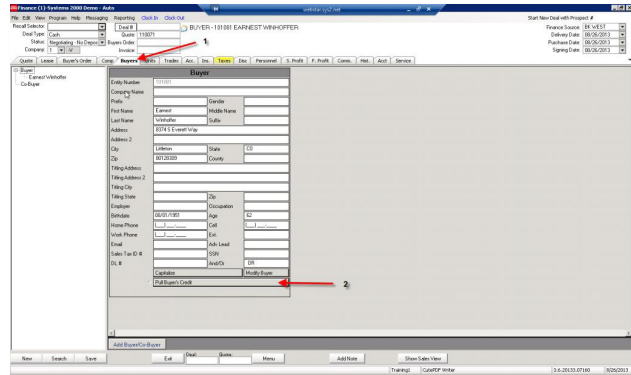
Click on the “Recall Selector” dropdown found in the upper right corner of the Deal Desking system and locate the customer that you want to pull a prescreen report on.

If this is a new customer, refer back to page 8, the “Pulling Credit in the Deal Desking Module” section, on how add a new customer or deal into the system..

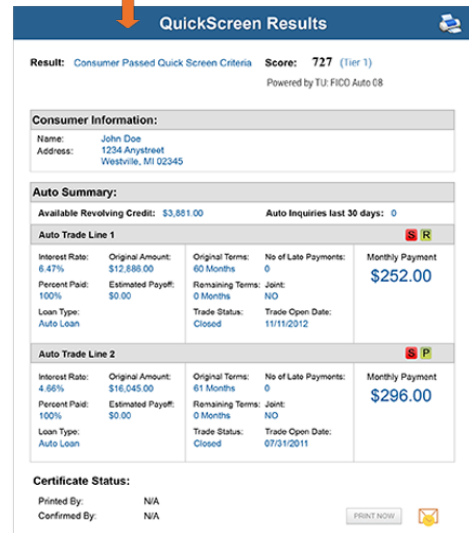
Deal ID	Deal Name	Deal Type	Deal Status	Deal Date	Deal Amount	Deal Interest Rate	Deal Term	Deal Maturity Date	Deal Origination Date	Deal Origination Location	Deal Origination Channel	Deal Origination Source	Deal Origination Agent	Deal Origination Office	Deal Origination State	Deal Origination City	Deal Origination Country	Deal Origination Zip	Deal Origination Phone	Deal Origination Email	Deal Origination Website	Deal Origination Social Media	Deal Origination Other
10001	Auto Loan	Personal	Open	2012-11-11	12888	6.47%	60	2018-11-11	2012-11-11	Westville, MI	Auto	John Doe	John Doe	Westville	MI	Westville	USA	48188	313-123-4567	john.doe@westville.com	www.johndoe.com	John Doe	
10002	Auto Loan	Personal	Open	2011-07-21	16045	4.96%	61	2017-07-21	2011-07-21	Westville, MI	Auto	John Doe	John Doe	Westville	MI	Westville	USA	48188	313-123-4567	john.doe@westville.com	www.johndoe.com	John Doe	

Once located and their information is pulled up, click on the **Buyers tab (1)**.

Here, you are able to edit any information on the consumer. At the bottom, click the **Pull Buyer's Credit (2)**.



Click the **“Prescreen”** button to pull a prescreen report on the customer, and be served up the QuickScreen results.



**Note:** For more ways on how to view your previously pulled QuickScreen reports, please refer to the next section, **“Introduction to 700Dealer”** and its sub-section, **“Viewing Your Leads”** (page 22).

## Introduction to 700Dealer.com

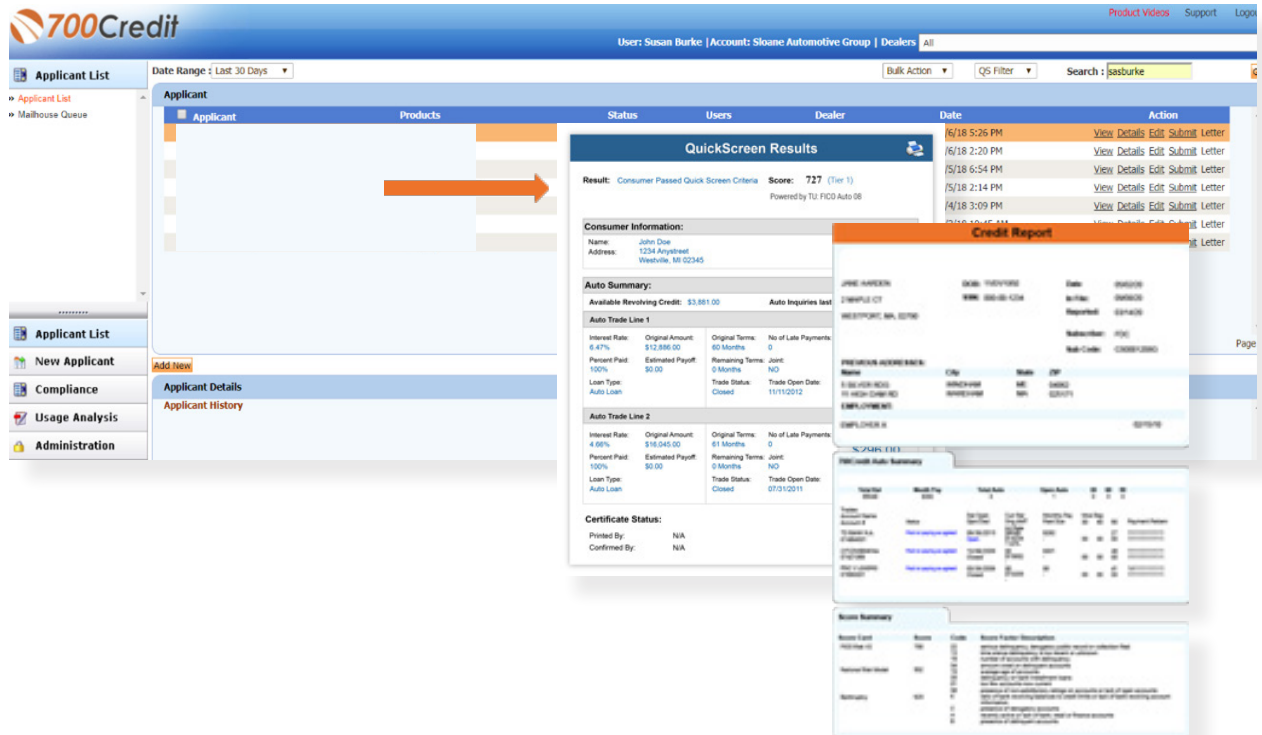
As a customer of 700Credit, you have access to your own personal credit portal at [www.700Dealer.com](http://www.700Dealer.com). You should have received your username and password in a welcome email from 700Credit. If you did not receive this email, or have misplaced it, please send an email to: [support@700credit.com](mailto:support@700credit.com) or call: **(886) 273-3848**.



## Viewing Your Leads

When you log in to 700Dealer.com, simply click on the **Applicant List** menu item in the left-hand column and you will see a list of all. You can select **Date Range** to view different timeframes.

By clicking on any name in the list, you can view their full credit report, red flag, and a link to their compliance dashboard. If a QuickScreen was run, you will see the QuickScreen results.



## Compliance Dashboard

Our Compliance Dashboard closely monitors your efforts to ensure compliance processes are being followed. Issues of concern are highlighted in red for quick identification. We support both single and multi-roof views, ensuring you have your finger on the pulse of every compliance aspect in your business.

Items supported on the dashboard include:

- Adverse Action Notices
- Risk-based Pricing Notices
- OFAC Search, Red Flag ID & Privacy Notices
- Out of Wallet Questions
- Our Compliance Dashboard also collects lead forms from our Credit Reporting and Soft-Pull products

### Lead Summaries for:

- QuickQualify
- QuickApplication
- QuickScreen
- QuickScore
- QuickQualify Xpress

### How You Benefit

- Ensure compliance processes are being followed
- Identify immediately when/where you are out of compliance
- Easily print audit reports
- Single and multi-point rooftop views

Adverse Action Letter Program Monitor

	#	%
<b>Total Applicants</b>	<b>43</b>	
Letters Mailed	34	79%
Letters Queued to be Mailed <span style="float: right; font-size: 0.7em;">View/Edit</span>	4	9%
Letters Printed Locally	0	0%
Applicants with No Letter Delivered <span style="float: right; font-size: 0.7em;">View/Edit</span>	5	12%
<b>Adverse Letters Delivered/Scheduled</b>	<b>38</b>	<b>88%</b>

Current Adverse Action Setup
Request Setup Changes

---

Risk Based Pricing Notice Program Monitor

	#	%
<b>Total Applicants</b>	<b>43</b>	
Notices Mailed	35	81%
Notices Queued to be Mailed <span style="float: right; font-size: 0.7em;">View/Edit</span>	6	14%
Notices Emailed	0	0%
Notices Printed Locally	0	0%
Applicants with No Notice Delivered <span style="float: right; font-size: 0.7em;">View/Edit</span>	2	5%
<b>RBPN Notices Delivered/Scheduled</b>	<b>41</b>	<b>95%</b>

Current RBPN Setup
Request Setup Changes

---

Red Flag Program Monitor

Red Flag Alert Status		#	%
<b>Total Applicants With Red Flag</b>		<b>38</b>	<b>46%</b>
Red Flag Clear & Cautions		9	24%
Red Flag Alerts		29	76%
Alerts Unresolved <span style="float: right; font-size: 0.7em;">View/Edit</span>		27	
Alerts Resolved		2	

Work on Unresolved

Consumer Alerts		#	%
Fraud Victim and Security Alerts <span style="float: right; font-size: 0.7em;">View</span>		1	
Active Duty Alerts <span style="float: right; font-size: 0.7em;">View</span>		0	

ID Verifications		#	%
Complete		0	0%
Incomplete <span style="float: right; font-size: 0.7em;">View/Edit</span>		42	100%

Work on Incompletes

---

Out of Wallet Authentication Program Monitor

OOW Presented / Number of Alerts		#	%
		42/29	

Total Applicants with OOW Presented		#	%
<b>Total Applicants with OOW Presented</b>		<b>42</b>	<b>100%</b>
Applicants Passed		3	7%
Applicants Failed		0	0%
Authentication Abandoned		3	7%
Questions Unavailable		36	86%

---

OFAC Compliance

OFAC Status		#	%
<b>Total Applicants With OFAC</b>		<b>39</b>	
OFAC Alerts		0	0%
OFAC Unresolved <span style="float: right; font-size: 0.7em;">View/Edit</span>		0	
OFAC Resolved		0	

## Managing Users

You can add, edit or delete users who have access to your customer, credit and lead information through the following process:

1. Log in to [700Dealer.com](http://700Dealer.com)
2. Click on the “Users” link in the left-hand navigation bar
3. To edit a user’s credentials, click the “Edit” link on the right
4. To delete a user, click the “Delete” link on the right
5. To create a new user, click on the “Copy” link on the right.

User ID	Name	User email	User type	Status	Dealer	City	State	Actions
cartercountyhgud	CJ DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andmore	OK	Edit   Delete   Copy
cartercountyhgic	Eblend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andmore	OK	Edit   Delete   Copy
cartercountyhgq	EblendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andmore	OK	Edit   Delete   Copy
cartercountyhyud	CJ DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andmore	OK	Edit   Delete   Copy
cartercountyhyudic	Eblend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andmore	OK	Edit   Delete   Copy
ochyundadq	EblendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andmore	OK	Edit   Delete   Copy
Schavez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Andmore	OK	Edit   Delete   Copy
keystonechryud	CJ DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy
keystonechryudic	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy
keystonehgq	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit   Delete   Copy

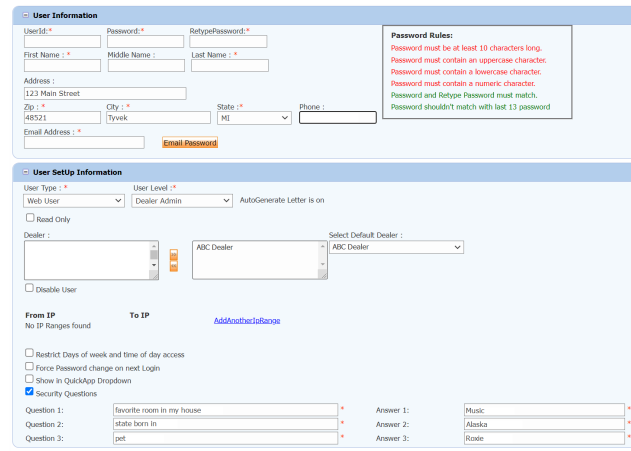
When you click on “Edit”, you will be brought to a screen where you can make changes to the information.

## Creating a New User



To create a new user, it is easiest to find a similar user id, and select the “Copy” action, as highlighted in the previous step.

You can then fill in the new user information and make any changes in the setup necessary.

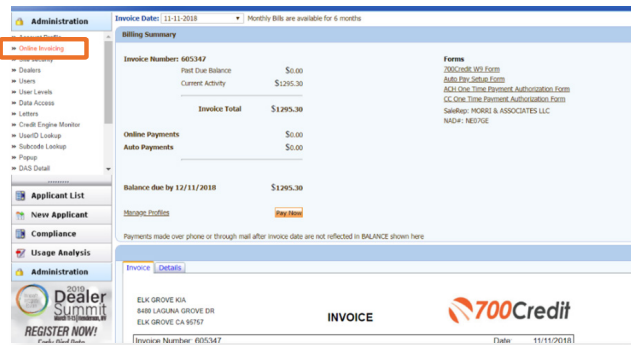


The screenshot shows a user creation form with two main sections:

- User Information:** Includes fields for UserID, Password, RetypePassword, First Name, Middle Name, Last Name, Address (123 Main Street), Zip (14521), City, State, Phone, and Email Address. A "Copy" button is visible next to the Email Address field. A "Password Rules" box specifies: "Password must be at least 10 characters long. Password must contain an uppercase character. Password must contain a lowercase character. Password must contain a numeric character. Password and Retype Password must match. Password shouldn't match with last 13 password".
- User Setup Information:** Includes fields for User Type (Web User), User Level (Dealer Admin), and Dealer (ABC Dealer). It also has checkboxes for "Read Only", "Disable User", "Restrict Days of week and time of day access", "Force Password change on next Login", and "Show in QuickApp Dropdown". A "Security Questions" section contains three questions with answers: "Favorite room in my house" (Music), "State born in" (Alaska), and "Pet" (Roost).

## Viewing Invoices

Dealers can also view their monthly invoices online by selecting the “Online Invoicing” tab in the left-hand menu.



The screenshot shows the "Administration" section of the 700Credit portal. The "Online Invoicing" tab is selected in the left-hand menu. The main content area displays a "Billing Summary" for Invoice Number 605347, dated 11/11/2018. The summary includes:

- Part Due Balance: \$0.00
- Current Activity: \$1295.30
- Invoice Total: \$1295.30
- Online Payments: \$0.00
- Auto Payments: \$0.00
- Balance due by 12/11/2018: \$1295.30

Additional information includes a "Forms" section with links to 700Credit, 700Credit, and 700Credit forms, and a "700Credit" logo at the bottom right. The invoice number 605347 and date 11/11/2018 are also displayed.

You should have been sent your [700Dealer.com](http://700Dealer.com) login credentials in one of our welcome emails to you. If you cannot locate your credentials or have any questions, you may send us an email or give us a call at the following: Support: (866) 273-3848 (Option 4) or [support@700Credit.com](mailto:support@700Credit.com).